

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, December 2, 2014, Auburn Career Center, 5:00 p.m.

Our Mission: To excel in providing innovative programs and quality services that add value to our educational community.

Minutes

Call to Order 5:00 p.m.

Roll Call:

Board members: Mrs. Jean Brush, Mr. Geoffrey Kent and Dr. Brian Kolkowski

Board member Mr. Erik Walter arrived at 5:10 p.m.

Staff Present: Dr. Brian Bontempo, Mrs. Debra Burke and Mrs. Sherry Williamson

14-124 Approve Board Member – Dr. Susan Culotta

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve Board Member, Dr. Susan Culotta, commencing on December 2, 2014 through December 31, 2015.

Roll Call:

Ayes: Mr. Kent, Dr. Kolkowski and Mrs. Brush

Nays: None

President declared the **motion carried.**

The Oath of Office was given to newly appointed Board Member, Dr. Susan Culotta by Treasurer, Sherry Williamson.

Hearing from the Public - None

14-125 Resolution to Approve the Following:

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve the following items.

1. **Board Minutes** and recording of the regular meeting of the Board held on November 5, 2014.

2. Gifts and Donations to the Lake Academy, Kennedy Academy, LEAD, and Vocational Solutions for Adults:

- A donation of \$100 to The Lake Academy from Mrs. Mary Quandt.
- A donation of \$100 to The Lake Academy from Mr. and Mrs. Matthew Johanson.
- A donation of \$100 to The Lake Academy from Ms. Margaret Barb.
- A donation of \$200 to The Lake Academy from Mr. & Mrs. Gary Kohl and family.
- A donation of a cookie tray to The Lake Academy from Palmer-Roberts American Legion.
- A donation of \$1,828 to The Lake Academy for science supplies and \$400 for art supplies from The Lubrizol Corporation.
- A donation valued at a total of \$221.49 to Vocational Solutions for Adults of YMCA three one-month family memberships from the Lake County YMCA Central Branch.
- A donation of \$100 to Vocational Solutions for Adults from Fitzgerald's Irish Bed and Breakfast.
- A donation of foam supplies to Vocational Solutions for Adults from American Foam Products.

Roll Call:

Ayes: Dr. Kolkowski, Mrs. Brush, Dr. Culotta and Mr. Kent

Nays: None

President declared the **motion carried.**

14-126 Resolution to Approve Requesting County Auditor Certification

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the resolution requesting the County Auditor of Lake County to certify the total current tax valuation of the Lake County School Financing District and the amount of revenue that would be generated by a 4.9 mill renewal levy. (EXHIBIT LCSFD)

Roll Call:

Ayes: Mr. Walter, Mrs. Brush, Dr. Culotta, Mr. Kent and Dr. Kolkowski

Nays: None

President declared the **motion carried.**

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2014 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register and Bank Reconciliation (See Attachments).

No Action Required.

14-127 Technology Hardware/Software Contract

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the award of the 2014 Technology Hardware/Software contract as follows:

There were four lots bid separately and the lowest price has been determined to be as follows: Lot 1 Cisco Hardware, Software and Maintenance – MCPc; Lot 2 Servers, Laptops, Desktops, Notebooks, Tablets, Hardware and WAP – MCPc; Lot 3 Data Storage – Cornerstone IT; and Lot 4 Software – Cornerstone IT. Such a determination was based on a dynamic pricing event conducted on Thursday, November 6, that lasted one hour sixteen minutes, resulting in 51 total bids. This produced an average savings of 19.83% from the initial low bid. Both MCPc and cornerstone IT have submitted all required documentation and signatures as required. The bid was proctored and certified by Electronic Auction Services, Inc. This auction was conducted as a component of the Local Government Innovation Fund. (EXHIBIT CONTRACT)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter.
Nays: None
President declared the **motion carried.**

14-128 Start-Up Funds – The Shoppe in the City

A motion was made by Mr. Kent and seconded by Mr. Walter to approve start-up funds in the amount of \$125 for The Shoppe in the City, a program of Vocational Solutions for Adults.

Roll Call:

Ayes: Dr. Culotta, Mr. Kent, Dr. Kolkowski, Mr. Walter and Mrs. Brush
Nays: None
President declared the **motion carried.**

14-129 Approve Organizational Meeting for 2015

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the date, time and place of the Annual Meeting, 2015. In accordance with ORC 3313.14, the Governing Board of an Educational Service Center is required to hold an annual meeting referred to as the “**Organizational Meeting**” during the month of January. The Lake County Educational Service Center will hold its Organizational Meeting at the Auburn Career Center on January 13, 2015 at 5:45 p.m.

Roll Call:

Ayes: Mr. Kent, Dr. Kolkowski, Mr. Walter, Mrs. Brush and Dr. Culotta
Nays: None
President declared the **motion carried.**

14-130 Approve President Pro Tempore

A motion was made by Mr. Kent and seconded by Dr. Kolkowski to elect one of its own members to serve as President Pro Tempore at its Organizational Meeting. The member elected to this position is to chair the election of the **President: Mrs. Jean Brush, President Pro Tempore.**

Roll Call:

Ayes: Dr. Kolkowski, Mr. Walter, Mrs. Brush, Dr. Culotta and Mr. Kent.

Nays: None

President declared the **motion carried.**

14-131 Payment In-Lieu of Transportation

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the resolution declaring impracticality of transportation – offer of payment in-lieu of transportation for Perry Local Schools. (EXHIBIT PERRY ILO)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent and Dr. Kolkowski

Nays: None

Abstain: Mr. Walter

President declared the **motion carried.**

14-132 Approve Agreement with Lake Metroparks

A motion was made by Mr. Kent and seconded by Mr. Walter to approve the agreement with the Lake Metroparks effective until June 30, 2015. (EXHIBIT METROPARKS)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski, and Mr. Walter

Nays: None

President declared the **motion carried**

14-133 Approve Resignation of Assistant Treasurer, Leanne Dearth

A motion was made by Mr. Kent and seconded by Mrs. Brush to accept the resignation of Leanne Dearth, Lake County ESC Assistant Treasurer, effective Tuesday, November 25, 2014. (EXHIBIT RESIGNATION)

Roll Call:

Ayes: Dr. Culotta, Mr. Kent, Dr. Kolkowski, Mr. Walter and Mrs. Brush

Nays: None

President declared the **motion carried.**

14-134 Approve Personnel Contract Items

A motion was made by Mr. Walter and seconded by Mr. Kent to approve the following Personnel Contract Items: Amendments, New Employees, Renewals, Separations, Retirements, Supplementals, Substitutes, Bus Drivers, and ESY positions.
(EXHIBIT EMPLOYMENT)

Roll Call:

Ayes: Mr. Kent, Dr. Kolkowski, Mr. Walter, Mrs. Brush and Dr. Culotta
Nays: None
President declared the **motion carried.**

14-135 Executive Session

A motion was made by Mr. Kent and seconded by Mr. Walter that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 5:34 p.m. for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or pending court action.

Roll Call:

Ayes: Dr. Kolkowski, Mr. Walter, Mrs. Brush, Dr. Culotta and Mr. Kent
Nays: None
President declared the **motion carried.**

Return to Public Session at 6:02 p.m.

14-136 Adjourn

A motion was made by Mr. Walter and seconded by Mr. Kent to adjourn the meeting at 6:03 p.m.

Roll Call:

Ayes: Mr. Walter, Mrs. Brush, Dr. Culotta, Mr. Kent and Dr. Kolkowski
Nays: None
President declared the **motion carried.**

President

Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Board Meeting, January 13, 2015, 5:45 p.m. at Auburn Career Center.**