

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, April 14, 2015, Technology Learning Center, 5:45 p.m.

Minutes

Call to Order 5:45 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson and Ms. Deb Burke

Guests: None

15-035 Executive Session

A motion was made by Mr. Kent and seconded by Mr. Walter that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 5:55 p.m. to consider the compensation of a public employee.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

Return to Public Session at 6:30 p.m.

15-036 Treasurer Recommendations

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following items.

Board Minutes of the regular meeting of the Board held on March 3, 2015.

Gifts, Donations and Grants to the Lake County ESC, The Lake Academy, Kennedy Academy, and LEAD as listed:

- A gift of \$5,000 to The Lake Academy from Bessie Benner Metzenbaum Fund, Mr. & Mrs. George B.P. Haskell

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending February 28th, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (See Attachments)

No Action Required.

Superintendent's Report

- Brian Bontempo gave a monthly update

No Action Required

15-037 Resolution to approve participation in the 2016 Group Rating Plan from the Ohio Schools Council

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve participation in the 2016 Group Rating Plan from the Ohio Schools Council Ohio Workers' Compensation Group Rating Program for a service period of one year, 1/1/2016 to 12/31/2016. (Exhibit BWC)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-038 Resolution to approve an agreement between the Auburn Joint Vocational School District Board of Education and the Lake County Educational Service Center for the annual amount of \$65,000.00

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve the agreement between the Auburn Joint Vocational School District Board of Education and the Lake County Educational Service Center for the annual amount of \$65,000.00 for a period of twenty (20) years commencing on May 1, 2016 and ending on May 31, 2036. (Exhibit ACC/LCESC Lease)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-039 Resolution to approve and establish the collaboration of professional development between Auburn Joint Vocational School District Board of Education, Lake County and Geauga County Educational Service Centers for the 2015-2016 school year.

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve and establish the collaboration of professional development between Auburn Joint Vocational School District Board of Education, Lake County Educational Service Center, and Geauga County Educational Service Center for the 2015-2016 school year. For the purpose of coordination of these services each entity is to contribute \$10,000 to pay the coordination and consulting services which will be held by Auburn Joint Vocational School District.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-040 Resolution to approve a Non-Binding Resolution of Intent

A motion was made by Mrs. Brush and seconded by Dr. Kolkowski to approve a Non-Binding Resolution of Intent to authorize the Superintendent to obtain a non-binding feasibility study and corresponding implementation plan for integrates, collaborative, joint educational service operations among Lake County ESC, Geauga County ESC, and the Auburn Career Center. Such feasibility study and implementation plan to be provided no later than June 15, 2015. The above referenced product shall be prepared by Nutter Consulting and Taft, Stettinius and Hollister, LLP for a flat rate not to exceed \$2,500 per entity providing all others entities approve as well.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-041 Resolution to approve an agreement with Willoughby-Eastlake Board of Education to lease Washington Elementary

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve an agreement with Willoughby-Eastlake Board of Education to lease Washington Elementary for the annual amount of \$104,000 for a term of 36 months, ending July 31, 2018. (Exhibit W-E Lease)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-042 Resolution to approve the contract renewal with eSchoolView, an Infinite Cohesion LTD company

A motion was made by Mr. Kent and seconded by Mr. Walter to approve the contract renewal with eSchool View, an Infinite Cohesion LTD company, for monthly maintenance, hosting and support for CMS, Mobile Suite and Event Registration, \$315 per month billed annually in the amount of \$3,780 for a period of five (5) years through June 30, 2020. (Exhibit ESV)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-043 Resolution to approve language for the 3319.843 ESC/District alignment agreement and the 3319.845 ESC/District service agreement.

A motion was made by Mr. Walter and seconded by Dr. Culotta to approve the language for the 3319.843 ESC/District alignment agreement and the 3319.845 ESC/District service agreement for the 2015-16 Interdistrict Agreements along with any other pending language changes recommended by legal counsel. (Exhibit 843) and (Exhibit 845)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-044 Resolution to approve FY15 Lake Geauga Computer Association service billing and to enter an agreement to provide Interconnected VOIP service and internet service for July 1, 2015- June 30, 2016.

A motion was made by Mr. Walter and seconded by Mr. Kent to approve the FY15 Lake Geauga Computer Association service billing for Software Support Services, Internet Services (e-rate eligible), and Internet Services (not e-rate eligible) for the period July 1, 2014 through June 30, 2015 for a total of \$33,985.87. (Exhibit LGCA Invoice) The motion was made to enter into an agreement with Lake Geauga Computer Association to provide Interconnected VOIP service for an annual cost of \$8,107.20 and Internet Service for an annual cost of \$11,700 for period of July 1, 2015 to June 30, 2016. (Exhibit VOIP) and (Exhibit Internet Service).

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-045 Resolution to approve the following Interdistrict Agreements, Consultant agreements, personnel contract items, and adopt the following Board Policies/Bylaws

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following Interdistrict Agreements:

- 1.) Streetsboro City Schools for the 2014-2015 School Year (Exhibit Interdistrict)

To approve the following consultant agreements:

- 1.) **Consultant Agreement** between Lake County Esc and Patti Koslo to provide marketing services at an hourly rate of \$60 not to exceed 200 hours effective July 1, 2015 – June 30, 2016. (Exhibit Pkoslo Contract)

To approve the following Personnel Contract Items: Amendments, New Employees, Renewals, Separations, Retirements, Supplements, Substitutes, Bus Drivers, and ESY positions. (Exhibit Personnel)

To adopt the following Board Polices/Bylaws (Exhibit Policies)

1530	Evaluation of Principals and Other Administrators (Revised)
3220	Standards-Based Teacher Evaluation (Revised)
2210	Curriculum Development (Revised)
2520	Selection of Instructional Materials and Equipment (Revised)
5330	Use of Medications (Revised)
5336	Care of Students with Diabetes (New)
7540.02	Center Web Page (Revised)
7540.03	Student Education Technology Acceptable Use and Safety (Revised)
7540.04	Staff Education Technology Acceptable Use and Safety (Revised)
8500	Food Services (Revised)
9211	Center Support Organizations (Revised)
8325	Receipt of Legal Documents (New)
8330	Student Records (Revised)
8400	School Safety (Revised)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-034 Adjourn


A motion was made by Mr. Walter and seconded by Dr. Culotta to adjourn the meeting at 7:04 p.m.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a solid horizontal line.

President

A handwritten signature in black ink, appearing to read 'Sherry Williams', positioned above a solid horizontal line.

Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Board Meeting, May 5, 2015, 5:45 p.m. at Technology Learning Center.**