

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, May 5, 2015, Technology Learning Center, 5:45 p.m.

Minutes

Call to Order 5:45 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson and Ms. Deb Burke

Guests: Patrick Bonano-2015 Franklin B. Walter All-Scholastic Award Winner
Mr. and Mrs. Bonano

Treasurer's Report

- Financial Forecast
- 3 Districts agreed to sign up for County Deducts.
- Ohio Auditor of State Award

No Action Required

15-047 Treasurer Recommendations

A motion was made by Mr. Kent and seconded by Mr. Walter to approve the following items.

Board Minutes of the regular meeting of the Board held on April 14, 2015.

Gifts, Donations and Grants to the Lake County ESC, The Lake Academy, Kennedy Academy, LEAD, and Lake County Transition to work as listed:

- A donation of two (2) iPads with cases to the Willoughby Skills Training Program from the Willoughby Rotary Foundation.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending March 31, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (See Attachments)

No Action Required.

Superintendent's Report

- Brian Bontempo gave his monthly update

No Action Required

15-048 Executive Session

A motion was made by Dr. Kolkowski and seconded by Mr. Kent that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 6:20 p.m. to consider the compensation of a public employee.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

Return to Public Session at 6:31 p.m.

15-049 Resolution to approve healthcare contributions and changes

A motion was made by Dr. Kolkowski and seconded by Dr. Culotta to approve Healthcare contributions and changes as outlined in Healthcare & Raise Projection spreadsheet. (Exhibit Healthcare)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-050 Resolution to approve the 2015-2016 school year for the Lake County Educational Service Center 1.25% increase in salary

A motion was made by Dr. Kolkowski and Mr. Kent to approve the 2015-2016 school year for the Lake County Educational Service Center personnel a 1.25% increase in salary without a step increase. (Exhibit HealthCare)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

15-051 Resolution to approve the following Superintendent Recommendations

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following Superintendent recommendations:

To approve notice of reasonable assurance of continued employment with the Lake County ESC for the school year 2015-16, as listed. (Exhibit Reasonable Assurance Employees, Substitutes Certified, Substitutes Classified)

To approve an agreement to make a payroll deduction and process the Lake County ESC employee's payroll deduction with the American Heritage Insurance Company (AHL) to process the AHL's Voluntary Insurance Program.

To approve an agreement with Willoughby-Eastlake Board of Education to lease Washington Elementary for The Lake Academy, \$64,000; Lake County Transition to Work, \$24,000; Vocational Solutions for Adults, \$16,000, for a total annual amount of \$104,000 for a term of 36 months, ending July 31, 2018. (Exhibit W-E Lease)

To approve the following Interdistrict Agreements: (Exhibit Interdistrict)

Newbury Local Schools for the 2014-15 School Year
Mayfield Schools for the 2015-16 School Year

To approve the following Personnel Contract Items: Amendments, New Employees, Renewals, Separations, Retirements, Supplements, Substitutes, Bus Drivers, and ESY positions. (Exhibit Personnel)

To approve Lake County Educational Service Center 2015-2016 Employee 247 and 204 day calendars. (Exhibit Calendars)

To approve summer hours, 8:00 a.m. to 3:30 p.m. (voluntary lunch of 30 minutes) for the Lake County Educational Service Center staff, effective, June 8, 2015 through August 7, 2015, resuming regular hours on August 10, 2015.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-052 Resolution to the Lease Agreement between Lake County ESC and Lake Erie College

A motion was made by Dr. Kolkowski and Mr. Kent to approve the Lease Agreement between Lake County ESC and Lake Erie College for the office/classroom/program requirements for the LEAD Program for a term of one year, beginning on July 1, 2015 and ending on June 30, 2016. (Exhibit LEC)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Board Policies, Bylaws, Administrative Guidelines, Forms (Exhibit Policies) – First Reading

1530	Evaluation of Principals and Other Administrators (Revised)
3220	Standards-Based Teacher Evaluation (Revised)
AG1530	Standards-Based Principal Evaluation System (Revised)
5350	Student Suicide (Revised)
AG5350	Suicide Intervention Process (Revised)
5340	Student Accidents (Revised)
AG2431C	Concussions and Head Injuries (Revised)
AG2431.01	Athletic Participation/Concussions (Revised)
8400	School Safety (Revised)
AG8400A	Threat Assessment and Intervention (New)
2114	Meeting State Performance Indicators (Revised)
2413	Career Advising (New)
5114	Nonimmigrant Students and Foreign-Exchange Students (Revised)
5460	Graduation Requirements (Revised)
6108	Authorization to Make Electronic Fund Transfers (New)
8390	Animals on Educational Service Center Property (Revised)
AG5114	Foreign Exchange Students (Replacement)
AG7540.04	Staff Education Technology Acceptable Use and Safety (Revised)
AG8390	Use of Service Animals (Revised)
AG9160A	Accessibility of Educational Service Center Facilities (Revised)
Form 8400F1	Documentation Pertaining to Threat Assessment and Intervention (New)

15-053 Adjourn

A motion was made by Mrs. Brush and seconded by Mr. Walter to adjourn the meeting at 6:56 p.m.

Roll Call:

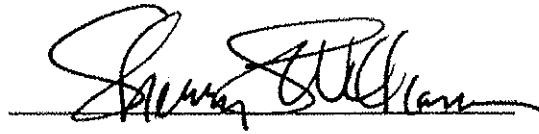
Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.



President



Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Board Meeting, June 2, 2015, 5:45 p.m. at Technology Learning Center.**

**EXHIBIT - REASONABLE ASSURANCE
SUBSTITUTES CERTIFIED**

Board agenda	Last Name	First Name
5/5/2015	Acree	Tammra
5/5/2015	Adams	Beverly
5/5/2015	Adkins	Rae Ann
5/5/2015	Aitken	Kathleen
5/5/2015	Alcantar	Sharon
5/5/2015	Altenweg	Karen
5/5/2015	Anderson	Kelly
5/5/2015	Anderson	Thomas
5/5/2015	Andres	Deborah
5/5/2015	Ankrom	Kenneth
5/5/2015	Arcaro	Ashley
5/5/2015	Ardillo	Kimberly
5/5/2015	Artino	Frank
5/5/2015	Asadorian	Susan
5/5/2015	Aspero	Thomas
5/5/2015	Avers	Sarah
5/5/2015	Babb	Ashley
5/5/2015	Babcock	Kathleen
5/5/2015	Baird	Robin
5/5/2015	Bak	Wendy
5/5/2015	Ball	Laurie
5/5/2015	Barnes (Knowles)	Sarah
5/5/2015	Barrett	Patricia
5/5/2015	Basilone	Meaghan
5/5/2015	Battung	Mary
5/5/2015	Bealko	Chris
5/5/2015	Beattie	Erik
5/5/2015	Bell	Robert
5/5/2015	Bell	Kathryn
5/5/2015	Bencina	Gail
5/5/2015	Benzel	Melissa
5/5/2015	Berndt	Victoria
5/5/2015	Blackwell	Jean
5/5/2015	Blauman	Michael
5/5/2015	Bencina	Gail
5/5/2015	Blazey	Jennifer
5/5/2015	Booher	Lisa
5/5/2015	Boyle	Florence
5/5/2015	Bradler	Marleen
5/5/2015	Brady	Scott
5/5/2015	Brandt	Tina
5/5/2015	Braun	Alan
5/5/2015	Brenneman	Pamela
5/5/2015	Brody	Sean

5/5/2015	Brozman	William
5/5/2015	Bruening	Lisa
5/5/2015	Cadwell	Karen
5/5/2015	Canale	Lynn
5/5/2015	Carmichael	Christina
5/5/2015	Castanien	Julie
5/5/2015	Castro	Debra
5/5/2015	Cattell	Richard
5/5/2015	Catullo	Victor
5/5/2015	Catullo	Victoria
5/5/2015	Cavanagh	Shannon
5/5/2015	Chandler	Incha
5/5/2015	Chernisky	Kimberly
5/5/2015	Chiocchio	Connie
5/5/2015	Cline	Brittany
5/5/2015	Clements	Stephanie
5/5/2015	Courtney	Lisa
5/5/2015	Covelli	Deborah
5/5/2015	Cox	Gary
5/5/2015	Cox	Melinda
5/5/2015	Coyne	Dena
5/5/2015	Craine	Marilyn
5/5/2015	Cross	Kathy
5/5/2015	Crum	Jeanmarie
5/5/2015	Crumrine	Darlene
5/5/2015	Cruz	Kathryn
5/5/2015	Daddona	Chelsea
5/5/2015	Daly	Lawrence
5/5/2015	Daniels	Kristin
5/5/2015	Davis	Chelsea
5/5/2015	Davis	Michael
5/5/2015	Davis-Guerra	Pamela
5/5/2015	Dawson	Matthew
5/5/2015	Dayton	Janet
5/5/2015	DeLeon	Michelle
5/5/2015	Denner	David
5/5/2015	DeRespiris	Katrina
5/5/2015	DeSapri	Celeste
5/5/2015	DeSapri	Lino
5/5/2015	Dickard	Ryan
5/5/2015	DiVito	Clara
5/5/2015	Dodson	Morris
5/5/2015	Doyle	Matthew
5/5/2015	Dunmire	Amber
5/5/2015	Edixon	Annmarie
5/5/2015	Elkins	Jennifer
5/5/2015	Ely	April

5/5/2015	Esborn	Nicole
5/5/2015	Evans	Dedra
5/5/2015	Eversole	Rachel
5/5/2015	Faehnrich	Diane
5/5/2015	Fairbanks	Hannah
5/5/2015	Faulkner-O'Toole	Maureen
5/5/2015	Ferritto	Cynthia
5/5/2015	Fox	Reanna
5/5/2015	Frame-Adornetti	Nicole
5/5/2015	Frantz	Anita
5/5/2015	Frusteri	Vincent
5/5/2015	Galiffo	Geoffrey
5/5/2015	Gallentine	Derrick
5/5/2015	Gallucci	Susan
5/5/2015	Gelman	Katherine
5/5/2015	Gibson	Ralph
5/5/2015	Gisondo	Michael
5/5/2015	Gojevic	Ivan
5/5/2015	Woodard-Goler	Annette
5/5/2015	Goudy	Kyle
5/5/2015	Gorski	David
5/5/2015	Gray	Marvin
5/5/2015	Grbavac	Ruzica
5/5/2015	Griffin	Karen
5/5/2015	Grinstead	Pam
5/5/2015	Grubaugh	Richard
5/5/2015	Hadzima	Nicholas
5/5/2015	Hagey	Rachael
5/5/2015	Hammack	Karen
5/5/2015	Hammel	Amy
5/5/2015	Hanson	Danielle
5/5/2015	Harper	Susan
5/5/2015	Harrison	Marlene
5/5/2015	Hart	Tricia
5/5/2015	Hartz	Joshua
5/5/2015	Harvey	Dennis
5/5/2015	Harvey	Christina
5/5/2015	Hazel	Kathryn
5/5/2015	Hazel	Linda
5/5/2015	Healan (Spargur)	Sarah
5/5/2015	Hicks	Jodi
5/5/2015	Hinton (Metcalf)	Amanda
5/5/2015	Horna	Laura
5/5/2015	Hope	Mary Lou

5/5/2015	Huff	Theresa
5/5/2015	Hull	Mark
5/5/2015	Hunt	Pamela
5/5/2015	Huston	Lisa
5/5/2015	Hutton	Beth
5/5/2015	Ilgiovine	Alexandra
5/5/2015	Illner	Elaine
5/5/2015	Jackson	Paula
5/5/2015	Jefferson	Kasandra
5/5/2015	Johnson	Beth
5/5/2015	Johnson	Gary
5/5/2015	Johnston	Carol
5/5/2015	Johnston	Chad
5/5/2015	Joki	Elizabeth
5/5/2015	Jordan	Mark
5/5/2015	Joseph-James	Myrlene
5/5/2015	Kaschak-Quick	Katherine
5/5/2015	Kaylor	Michelle
5/5/2015	Keisel	Amber
5/5/2015	Keegan	Mary
5/5/2015	Kenworthy	Daniel
5/5/2015	Klein	Halle
5/5/2015	Kohli	Jeffrey
5/5/2015	Krall	Margaret
5/5/2015	Kuharik	Cherie
5/5/2015	Kukura	Daniel
5/5/2015	LaMarca	Christine
5/5/2015	Lamm	John
5/5/2015	Lange	Courtney
5/5/2015	Lange	Christine
5/5/2015	Lausin	Melanie
5/5/2015	Lawson	Gary
5/5/2015	Lemr	Melissa
5/5/2015	Lennox	Karen
5/5/2015	Leonard	Julie
5/5/2015	Leopold	Allison
5/5/2015	Levine	Jennifer
5/5/2015	Licate	Susan
5/5/2015	Lichtinger	Betsy
5/5/2015	Licis	Andrea
5/5/2015	Lis	James
5/5/2015	Lohr	Michelle
5/5/2015	Loncar	Julie
5/5/2015	Lovas	Kathleen
5/5/2015	Lucia	Kathleen
5/5/2015	Lundi	Robert
5/5/2015	Lynch	Bridget

5/5/2015	Macko	Marissa
5/5/2015	Mackey	Heather
5/5/2015	Madormo	Kathleen
5/5/2015	Mahoney	Cynthia
5/5/2015	Malm	Janet
5/5/2015	Manos	Keith
5/5/2015	Marshfield	Peter
5/5/2015	Martin	Kathryn Ann
5/5/2015	Martin	Tracy
5/5/2015	Maurer	Dennis
5/5/2015	Mauric	Lauren
5/5/2015	Maxwell	Alexander
5/5/2015	Mazza	Jonna
5/5/2015	Mazzolini	Angela
5/5/2015	McCabe	Kelly
5/5/2015	McDonald	Jacob
5/5/2015	McGuan	Sean
5/5/2015	McManus	Erin
5/5/2015	Miles	Danielle
5/5/2015	Milostan	Nancy
5/5/2015	Modic	Mary Lou
5/5/2015	Molnar	Gretchen
5/5/2015	Moore	Kelli
5/5/2015	Moore	Wazirah
5/5/2015	Moritz	Evan
5/5/2015	Morse	Nicole
5/5/2015	Moseley	Nancy
5/5/2015	Murch	Frederick
5/5/2015	Nagy	Kathleen
5/5/2015	Nainiger	Monica
5/5/2015	Napier	Kelly
5/5/2015	Nepesa	Lorraine
5/5/2015	Nemtsov	Irena
5/5/2015	Noble	Deborah
5/5/2015	Novak	Clifford
5/5/2015	Nusker	Erin
5/5/2015	Nystrom	Joanne
5/5/2015	Ochoa	Mona Lisa
5/5/2015	Oh	Hyunjin
5/5/2015	Ohler	David
5/5/2015	Ohmura	Janice
5/5/2015	Onda	Lauren
5/5/2015	Opper	Jeanette
5/5/2015	Otterman	Alison
5/5/2015	Paynther	Lynda
5/5/2015	Peterson	Mary
5/5/2015	Phillips	Tara

5/5/2015	Piaser	Richard
5/5/2015	Pike	Rosemarie
5/5/2015	Pilewski	James
5/5/2015	Pillows	Rebecca
5/5/2015	Pilny	Coreen
5/5/2015	Pintar	Elmer
5/5/2015	Pitzer	Debra
5/5/2015	Platz-Rosenow	Heather
5/5/2015	Police	Richard
5/5/2015	Polizzi	Christina
5/5/2015	Potter	Charis
5/5/2015	Powell	Sarah
5/5/2015	Prayner	Heather
5/5/2015	Prince	Anjela
5/5/2015	Putney	James
5/5/2015	Racz	Zsa Zsa
5/5/2015	Radabaugh	Kristy
5/5/2015	Raines	Kenneth
5/5/2015	Raischel	Amy
5/5/2015	Ramnath	Neeru
5/5/2015	Rebol	Hanna
5/5/2015	Rapp	Justin
5/5/2015	Reger	Charlotte
5/5/2015	Reinke	Jean
5/5/2015	Rice	Heather
5/5/2015	Rich	Shauna
5/5/2015	Richter	Samantha
5/5/2015	Ritchie	Kate
5/5/2015	Ritley	Louise
5/5/2015	Robinson	Tonya
5/5/2015	Rode	Jacqueline
5/5/2015	Rose	Joshua
5/5/2015	Rubertino	Judy
5/5/2015	Rulison	Tracy
5/5/2015	Ryamtseva	Yelena
5/5/2015	Sanderson	Ashley
5/5/2015	Scarniench	John
5/5/2015	Schueren	Michelle
5/5/2015	Scott	Jan
5/5/2015	Sebor	Karen
5/5/2015	Segulin	Jennifer
5/5/2015	Sheahan	Judith
5/5/2015	Sheckler-Schenk	Rebecca
5/5/2015	Shimrock	Jennifer
5/5/2015	Simmons	Tiffany
5/5/2015	Simmons	William

5/5/2015	Simpson	Debra
5/5/2015	Skeggs	Marilynn
5/5/2015	Smith	Karly
5/5/2015	Snyder	Judith
5/5/2015	Snyder	Mary Pat
5/5/2015	Soder	Erica
5/5/2015	Soriano	Joni
5/5/2015	Srsen	Antonia
5/5/2015	Steigauf	Amanda
5/5/2015	Stouffer	Stephanie
5/5/2015	Strainer	Jeff
5/5/2015	Streetz Hallum	Lynn
5/5/2015	Sulecki	Daniel
5/5/2015	Surckla	Richard
5/5/2015	Talikka	Patricia
5/5/2015	Tecil	Julia
5/5/2015	Temple	Donna
5/5/2015	Terdan	Jesse
5/5/2015	Theroux	Christine
5/5/2015	Tinck	Elizabeth
5/5/2015	Tinner	Stephanie
5/5/2015	Toth	Diane
5/5/2015	Tromp	Tanya
5/5/2015	Tsengas	Constance
5/5/2015	Turk	Nicole
5/5/2015	Turner	Paul
5/5/2015	Van Arsdale	Tish
5/5/2015	Vernon	Sue
5/5/2015	Walter	Amber
5/5/2015	Walters	Edward
5/5/2015	Walters	Laura
5/5/2015	Wargo	Elaine
5/5/2015	Warner	Karen
5/5/2015	Weirich	Kevin
5/5/2015	Wenham	Jane
5/5/2015	Westman	Nancy
5/5/2015	Wheeler	Diane
5/5/2015	Whittaker	June
5/5/2015	Williamson	Zachary
5/5/2015	Wood	Sheri
5/5/2015	Wood	Nicole
5/5/2015	Woods	Robert
5/5/2015	Woodward	Tracey
5/5/2015	Woodworth	Nancy
5/5/2015	Woycheck	Francine
5/5/2015	Young	Jane
5/5/2015	Young	Gerald

5/5/2015	Zicarelli	Shawn
5/5/2015	Zukerman	Don

EXHIBIT - REASONABLE ASSURANCE
EMPLOYEES

Board agenda	Last Name	First Name
5/5/2015	Bergant	Frank
5/5/2015	Brenneman	Pamela
5/5/2015	Christian	Marc
5/5/2015	Clair	David
5/5/2015	Clark	Adam
5/5/2015	Clayton	William
5/5/2015	Cotter	Tom
5/5/2015	Hager	Troy
5/5/2015	Johnson	Constance
5/5/2015	Leimbach	Cheryl
5/5/2015	O'Keefe	Tim
5/5/2015	Petric	Zachary
5/5/2015	Shaw	Barry
5/5/2015	Shaw	James
5/5/2015	Shirey	Ross
5/5/2015	Sivula	Rick
5/5/2015	Tanner Jr.	Ralph
5/5/2015	Ward	Michael
5/5/2015	Wolf	JoAnn (Jody)

EXHIBIT - REASONABLE ASSURANCE
 SUBSTITUTES CLASSIFIED

Board agenda	Last Name	First Name
5/5/2015	Babcock	Kathleen
5/5/2015	Black	Janice
5/5/2015	Blackwell	Mary Jane
5/5/2015	Braden	Chris
5/5/2015	Cocuzzi	Lourdes
5/5/2015	Covelli	Deanna
5/5/2015	Daro	Devin
5/5/2015	Dugie	Amy
5/5/2015	Enos	Diane
5/5/2015	Evans	Debra
5/5/2015	Famularcano	Joseph
5/5/2015	Hoffman	Linda
5/5/2015	Hoge	Joya
5/5/2015	Jenkins	Daniel
5/5/2015	Kerver	Judith
5/5/2015	Lanese	Brittaney
5/5/2015	Lombardo	Wendy
5/5/2015	Nabulsi	Nihada
5/5/2015	Patricy	Henry
5/5/2015	Pierce	Amanda
5/5/2015	Pokelsek	Michele
5/5/2015	Riley	Jamie
5/5/2015	Ritchie	Raymond
5/5/2015	Skilton	Rachel
5/5/2015	Spaulding	Wendy
5/5/2015	Vanac	Casey
5/5/2015	Weber	Courtney
5/5/2015	Williams	Denyse