

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, June 2, 2015, Technology Learning Center, 5:45 p.m.

Minutes

Call to Order 5:45 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson, Ms. Deb Burke and Ms. Victoria Bryant

Guests: None

15-054 Executive Session

A motion was made by Dr. Kolkowski and seconded by Mr. Kent that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 5:46 p.m. to consider the compensation of a public employee.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Return to Public Session at 6:00 p.m.

15-055 Treasurer Recommendations

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following items.

Board Minutes of the regular meeting of the Board held on May 5, 2015.

Gifts, Donations and Grants to the Lake County ESC, The Lake Academy, Kennedy Academy, LEAD, and Lake County Transition to work as listed:

- A donation of a variety of games, books, and toys to Fairport Latchkey Program at McKinley Elementary School from Ms. Christina Connell

- A donation of \$100 to The Lake Academy from Mr. and Mrs. Dennis Rash

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-056 Resolution to approve Temporary Appropriations for FY16 at 100%

A motion was made by Mr. Kent and seconded by Mr. Walter to approve Temporary Appropriations for FY16 at 100% of the FY15 expenditures. The Permanent Appropriations will be presented to the Board for approval at the September, 2015 regular board meeting.

LAKE COUNTY EDUCATIONAL SERVICE CENTER		
June 2, 2015		
FUND #	FUND NAME	TEMPORARY APPROPRIATIONS FY 15-16
030	SPECIAL LEVY - LAKE CO. FINANCING	\$ 6,168,025.00
GRAND TOTAL		\$ 6,168,025.00

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-057 Resolution to approve unanticipated transfers and adjustment of appropriations

A motion was made by Mr. Kent and seconded by Mr. Walter to approve unanticipated transfers and adjustment of appropriations. Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2015, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2015

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-058 Resolution to approve engagement of Plattensburg to compile the required Basic Financial Statements for the fiscal year ending June 30, 2015

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve the engagement of Plattensburg to compile the required Basic Financial Statements for the fiscal year ending June 30 2015. The Basic Financial Statements are to be presented in conformity with the Generally Accepted Accounting Principles (GAAP). This firm has provided this service in past years for the Lake County ESC. The fee for the one-year proposal is \$6,900 - \$7,900. (EXHIBIT PLATTENBURG)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (See Attachments)

No Action Required.

Superintendent's Report

- Brian Bontempo gave the superintendent monthly update

No Action Required

15-059 Resolution to approve \$5,000 Board-paid annuity to the Superintendent, Brian Bontempo

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve a \$5,000 Board-paid annuity to the Superintendent, Brian Bontempo, for the 2014-2015 school year for an above average annual performance evaluation.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-060 Resolution to approve the 3319.845 Interdistrict Agreement with Berkshire Schools for the 2015-16 School Year

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the 3319.845 Interdistrict Agreement with Berkshire Schools for the 2015-16 School Year (EXHIBIT BERKSHIRE)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

15-061 Resolution to approve 3319.845 Interdistrict Agreement with Jefferson Schools for the 2015-16 School Year

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the 3319.845 Interdistrict Agreement with Jefferson Schools for the 2015-16 School Year (EXHIBIT JEFFERSON)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

15-062 Resolution to approve the following Personnel Contract Items

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve the following Personnel Contract Items: Amendments, New Employees, Renewals, Separations, Retirements, Supplementals, Substitutes, Bus Drivers, and ESY positions. (EXHIBIT PERSONNEL)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

15-063 Resolution to adopt the following Board Policies, Bylaws, Administrative Guideline, Forms

A motion was made by Mr. Kent and seconded by Mrs. Brush to adopt the following Board Policies, Bylaws, Administrative Guideline, Forms (EXHIBIT POLICIES):

1530	Evaluation of Principals and Other Administrators (Revised)
3220	Standards-Based Teacher Evaluation (Revised)
AG1530	Standards-Based Principal Evaluation System (Revised)

5350	Student Suicide (Revised)
AG5350	Suicide Intervention Process (Revised)
5340	Student Accidents (Revised)
AG2431C	Concussions and Head Injuries (Revised)
AG2431.01	Athletic Participation/Concussions (Revised)
8400	School Safety (Revised)
AG8400A	Threat Assessment and Intervention (New)
2114	Meeting State Performance Indicators (Revised)
2413	Career Advising (New)
5114	Nonimmigrant Students and Foreign-Exchange Students (Revised)
5460	Graduation Requirements (Revised)
6108	Authorization to Make Electronic Fund Transfers (New)
8390	Animals on Educational Service Center Property (Revised)
AG5114	Foreign Exchange Students (Replacement)
AG7540.04	Staff Education Technology Acceptable Use and Safety (Revised)
AG8390	Use of Service Animals (Revised)
AG9160A	Accessibility of Educational Service Center Facilities (Revised)
Form 8400F1	Documentation Pertaining to Threat Assessment and Intervention (New)

15-064 Executive Session

A motion was made by Mr. Walter and seconded by Mr. Kent that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 6:45 p.m. for the purpose of a pending court litigation.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Return to Public Session at 6:46 p.m.

15-065 Adjourn

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to adjourn the meeting at 6:50 p.m.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.



President



Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Board Meeting, June 30, 2015, 5:15 p.m. at Technology Learning Center.**

