

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
SPECIAL MEETING**

Wednesday, November 4, 2015, Technology Learning Building, 5:45 p.m.

Minutes

Call to Order 5:45 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson, Ms. Deb Burke, and Ms. Victoria Bryant

15-124 Treasurer Recommendations

A motion was made by Mr. Kent and seconded by Mr. Walter to approve the following items.

Board Minutes and Recording of the regular meeting of the Board held on October 6, 2015 and special meeting of the Board held on October 19, 2015.

Gifts, Donations, and Grants to the Lake County ESC, The Lake Academy, Kennedy Academy, LEAD:

- A donation of office furniture, valued at \$3,000, to The Lake Academy from Weston Commercial Real Estate.
- A gift of clothing, valued at \$320, to The Lake Academy from Mr. & Mrs. Dennis Rash
- A gift of school supplies and educational materials, valued at \$50, to The Lake Academy from Mrs. Catherine Kermavner.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

No Action Required.

15-125 Resolution to Approve Partnership with Lake Metroparks

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve the resolution to continue the partnership with Lake Metroparks for utilization of the Environmental Learning Center in Concord for teacher training programs or other educational events at no cost to the Lake County ESC. (EXHIBIT LMP)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-126 Resolution to Approve an Agreement with Lake County Board of Developmental Disabilities

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the resolution of an agreement with Lake County Board of Developmental Disabilities (Board) for the provision of transportation services to and from the Board's Imagine Autism Program. (EXHIBIT TRANSPORTATION SVCS)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-127 Resolution to Approve the 3313.845 Inter-District Agreement

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the 3313.845 Inter-District Agreement:

1. Chardon Local Schools for the 2015-16 School Year (EXHIBIT CLS 845)
2. West Geauga Local Schools for the 2015-16 School Year (EXHIBIT WGLS 845)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-128 Resolution to approve the following Personnel Contract Items

A motion was made by Mr. Kent and seconded by Mr. Walter to approve the following personnel contract items: Amendments, New Employees, Renewals, Separations, and Retirements, Supplemental, Substitutes, Bus Drivers and ESY positions. (Exhibit Personnel)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-129 Resolution to Approve the Severance Payment to Diana Monaghan

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve a severance payment to Diana Monaghan, contracted for 144 days, for up to 30 sick days at her current rate of pay upon receipt of all final retirement documentation and reporting of time from the employee. Current policy states that 183 day employees are eligible for severance.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-130 Resolution to Approve the Retro Payment to Vivian Bruno

A motion was made by Mr. Kent and seconded by Dr. Kolkowski to approve retro payment of miscalculated wages in the amount of \$1,696.88 to Vivian Bruno for the school years of 2013-14 and 2014-15 upon the receipt of an executed acknowledgement from the employee.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Board Policies and/Bylaws (Exhibit Policies) – First Reading

Policy: 1130/3113.4113	Conflict of Interest (Revised)
3415/4415	Severance Pay
1432/3432/4432	Sick Leave
1433/3433/4433	Vacation
1436/3436/4436	Personal Leave
1630.01/3430.01/4430.01	FMLA Leave (Revised)
2260.02	Single Gender Classes and Activities (New)
2461	Recording of Educational Service Center Meetings Involving Students and/or Parents (Revised)
3220	Standards-Based Teacher Evaluation (Revised)
7510	Use of Educational Service Center Premises(Revised)
8420	Emergency Situations at Schools (Revised)
8500	Food Services (Revised)

No Action Required.

Superintendent's Report

Brian Bontempo and Brian Kolkowski gave an update of the Lake and Geauga Education Service Centers merger to the Board.

15-131 Adjourn

A motion was made by Mr. Kent and Mr. Walter to adjourn the meeting at 6:53 p.m.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

President

Treasurer

This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Board Meeting, December 1, 2015 at 5 p.m. at Technology Learning Center.