

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, December 1st, 2015, Auburn Career Center, Classroom 9A, 5:00 p.m.

Minutes

Call to Order 5:00 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Susan Culotta arrived at 5:12 p.m.

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson, Ms. Deb Burke, Ms. Victoria Bryant, Mrs. Julie O'Neil, and Mrs. Tippiie Foley

15-132 Treasurer Recommendations

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following items.

Board Minutes and Recording of the regular meeting of the Board held on November 4th, 2015.

Gifts, Donations, and Grants to the Lake County ESC, The Lake Academy, Kennedy Academy, LEAD:

- A donation of office furniture to the Unique Like Me store from Mrs. Nancy Schwenter

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

No Action Required.

15-133 Resolution to Approve Organizational Meeting

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the resolution to set, date, time and place of annual meeting, 2016. In accordance with ORC 3313.14, the Governing Board of an Educational Service Center is required to hold an annual meeting referred to as the "Organizational Meeting" during the month of January. The Lake County Educational Service Center will hold its Organizational Meeting at the Auburn Career Center, Technology Learning Center on January 5, 2016 at 5:45 p.m.

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-134 Resolution to Elect President Pro Tempore

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to elect a President Pro Tempore. The Governing Board of an Educational Service Center is required to elect one of its own members to serve as President Pro Tempore at its Organizational Meeting. The member elected to this position is to chair the election of the President: Mrs. Jean Brush, President Pro Tempore.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-135 Resolution to Approve Brian Kolkowski for a 3-year term as Lake County ESC representative to Auburn Career Center Board

A motion was made by Mr. Walter and seconded by Mr. Kent to approve that Brian Kolkowski, pursuant to O.R.C. 3311.19, meets the qualifications to service a 3-year term as Lake County ESC representative to Auburn Career Center board.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

15-136 Resolution to Approve Jean Brush for a 3-year term as Lake County ESC representative to Auburn Career Center Board

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve that Jean Brush, pursuant to O.R.C. 3311.19, meets the qualifications to service a 3-year term as Lake County ESC representative to Auburn Career Center board.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-137 Resolution to Approve the 3313.845 Interdistrict agreement

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the following 3313.845 interdistrict agreement:

Cardinal Local Schools for the 2015-2016 School Year (Exhibit CLS 845)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-138 Resolution to Approve an E-Z Lease Agreement with Com Doc

A motion was made by Mr. Walter and seconded by Mr. Kent to approve an E-Z Lease Agreement with Com Doc for the Lake County ESC for two copiers (one black & white and one color). The equipment lease and cost will be added to the existing agreement with Auburn Career Center in order to obtain the same contract pricing and terms. (EXHIBIT COMDOC)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

15-139 Resolution to approve the following Personnel Contract Items

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following personnel contract items: Amendments, New Employees, Renewals, Separations, and Retirements, Supplemental, Substitutes, Bus Drivers and ESY positions. (Exhibit Personnel)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

15-140 Resolution to approve Eligible Bus Driver and Substitutes

A motion was made by Mrs. Brush and seconded by Mr. Kolkowski to approve eligible bus drivers and substitutes for districts. (EXHIBIT DISTRICT PERSONNEL)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried

15-141 Board Policies and/Bylaws (Exhibit Policies) – Second Reading

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following board policies and bylaws:

Policy: 1130/3113/4113	Conflict of Interest (Revised)
3415/4415	Severance Pay
1433/3433/4433	Vacation
1436/3436/4436	Personal Leave
1630.01/3430.01/4430.01	FMLA Leave (Revised)
2260.02	Single Gender Classes and Activities (New)
2461	Recording of Educational Service Center Meetings Involving Students and/or Parents (Revised)
3220	Standards-Based Teacher Evaluation (Revised)
7510	Use of Educational Service Center Premises(Revised)
8420	Emergency Situations at Schools (Revised)
8500	Food Services (Revised)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried

Board Policies and/Bylaws (Exhibit Policies) – First Reading

Policy: 1432/3432/4432	Sick Leave
7440.01	Video Surveillance and Electronic Monitoring

No Action Required.

Superintendent's Report

Julie O'Neil and Tippie Foley were present to give the board a current update of their individual programs for the 2015 – 2016 school year.

15-142 Executive Sessions

A motion was made by Mr. Kent and seconded by Mrs. Brush that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 5:35 p.m. to consider the compensation of a public employee.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Return to Public Session at 5:40 p.m.

15-143 Adjourn

A motion was made by Mr. Walter and Mr. Kent to adjourn the meeting at 6:05 p.m.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

President

Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Board Meeting, Tuesday, January 5th, 5:45 p.m. at Technology Learning Center**