

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, June 7, 2016 Technology Learning Center, 5:45 p.m.

Minutes

Call to Order 5:45 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson, and Ms. Victoria Bryant

16-61 Treasurer Recommendations

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following items.

Board Minutes and Recording of the regular meeting of the Board held on May 3, 2016 and special meeting held on May 23, 2016.

Gifts, Donations, and Grants to the Lake Count ESC, The Lake Academy, Kennedy Academy, LEAD:

A donation of \$100.00 from Mr. & Mrs. Dennis Rash to The Lake Academy.

A donation of \$191.65 from Mr. John Weiss to The Lake Academy to provide student awards and medallions for the 2015-16 TLA Recognition Program.

A donation of \$355.30 from Mr. John Weiss to The Lake Academy for the 2015-16 TLA Recognition Program

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-62 Resolution to approve Temporary Appropriations for FY17

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve Temporary Appropriations for FY17 at 100% of the FY16 expenditures. The Permanent Appropriations will be presented to the Board for approval at the September, 2016 regular board meeting.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-63 Resolution to approve unanticipated transfers and adjustment of appropriations

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve unanticipated transfers and adjustment of appropriations. Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2016, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2016.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-64 Resolution to approve the engagement of Plattenburg to compile the required Basic Financial Statements of the fiscal year ending June 30, 2016.

A motion was made by Dr. Culotta and seconded by Dr. Kolkowski to approve the engagement of Plattenburg to compile the required Basic Financial Statements for the fiscal year ending June 30, 2016. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). This firm has provided this service in the past years for the Lake County ESC. The fee for the one-year proposal is \$7,900 - \$8,500. (Exhibit Plattenburg)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

No Action Required.

Superintendent's Report

- Brian Bontempo gave a monthly update to the Board.

16-65 Resolution to approve a Collaborative Agreement with Beyond the Gate at Heulwen Farm and Halfway Oak Farm and the Lake County ESC

A motion was made by Mrs. Brush and seconded by Dr. Kolkowski to approve a Collaborative Agreement with Beyond the Gate at Heulwen Farm and Halfway Oak Farm and the Lake County ESC effective August 1, 2016. (Exhibit GBC)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent and Dr. Kolkowski
Nays: None
Abstain: Mr. Walker
President declared the **motion carried**

16-66 Resolution to approve the 2016-2017 School Year ESC McGown Markling School Law Hotline Agreement

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the 2016-2017 School Year ESC McGown Markling School Law Hotline Agreement effective July 1, 2016 – June 30, 2017.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried**

16-67 Resolution to approve a professional development contract with Naviance

A motion was made by Dr. Culotta and seconded by Mrs. Brush to approve a professional development contract with Naviance not to exceed \$16,799.99. (Exhibit Naviance)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried**

16-68 Resolution to approve an Agreement of Roles and Responsibilities for all Partners Associated with Lakeland Community College Project SEARCH. (Partners Agreement)

A motion was made by Mr. Brush and seconded by Dr. Kolkowski to approve an agreement of roles and responsibilities for all partners associated with Lake Community College Project SEARCH.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-69 Resolution to amend budget for Environments 4 Business, LLC from \$56,000 to \$75,950.59. \$5,293.52 billed to the ESC general fund, \$14,657.07 billed to SST grant.

A motion was made by Mr. Brush and seconded by Dr. Culotta to amend the budget for Environments 4 Business, LLC from \$56,000 to \$75,950.59. \$5,293.52 billed to the ESC general fund, \$14,657.07 billed to SST grant. (Exhibit E4B)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-70 Resolution to approve an agreement with Exceptional Kids Therapy Service, LCC to provide Physical Therapy Extended School Year services

A motion was made by Dr. Kolkowski and Mr. Walter to approve an agreement with Exceptional Kids Therapy Service, LLC to provide physical therapy extended school year services for summer 2016 pending legal counsel review and any potential changes as recommended. (Exhibit EKTS)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-71 Resolution to approve the 3319.845 2016-2017 SY Program Interdistrict Agreements:

A motion was made by Mrs. Brush and Dr. Kolkowski to approve the 3319.845 2016-2017 SY Program Interdistrict Agreements:

1. Fairport Harbor EVS (EXHIBIT 845 FHEVS PROGRAMS)
2. Jefferson Local SD (EXHIBIT 845 JLSD PROGRAMS)
3. Mayfield City Schools (EXHIBIT 845 MCS PROGRAMS)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-72 Resolution to approve the 3319.845 2016-2017 SY Human Resources Interdistrict Agreements:

A motion was made by Mr. Walter and Mrs. Brush to approve the 3319.845 2016-2017 SY Human Resources Interdistrict Agreements:

1. Fairport Harbor EVS for the 2016-17 School Year (EXHIBIT 845 FHEVS HR)
2. Jefferson Local SD for the 2016-17 School Year (EXHIBIT 845 JLSD HR)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-73 Resolution to approve an addendum agreement with Perry Local Schools for the 2015-2016 School year.

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve an addendum agreement with Perry Local Schools for the 2015-2016 school year. (Exhibit Addendum)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-74 Resolution to approve a \$5,000 Board – paid annuity to the Superintendent, Brian Bontempo, for the 2015-2016 school year

A motion was made by Mr. Kolkowski and seconded by Mrs. Brush to approve a \$5,000 Board-paid annuity to the Superintendent, Brian Bontempo, for the 2015-2016 school year for an above average annual performance evaluation.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

16-75 Resolution to approve the following Personnel Contract Items

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve the following personnel contract items: Amendments, New Employees, Renewals, Separations, and Retirements, Supplemental, Substitutes and Summer positions. (EXHIBIT HUMAN RESOURCES)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

16-76 Resolution to approve eligible bus drivers for districts

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve eligible bus drivers for districts. (Exhibit District Personnel)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

16-77 Resolution to approve special rates for substitutes, tutors, resource officers, and residency officers

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve special rates for substitutes, tutors, resource officers, and residency officers. (Exhibit Special Pay Rates)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

16-78 Resolution to approve the Board Policies

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following board policies (Exhibit Policies):

Policy: 8650

Transportation by School Van

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

16-79 Executive Session

A motion was made by Dr. Kolkowski and seconded by Mr. Walter that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 6:39 p.m. for the purpose of considering the employment/dismissal with respect to a public employee or official.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

Return to Public Session at 6:49 p.m.

16-80 Adjourn

A motion was made by Dr. Kolkowski and Mrs. Brush to adjourn the meeting at 6:50 p.m.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

President

Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.
Next Regular Meeting, June 28, 2016, 5:45 p.m. at the TLC Building, Auburn Career Center**