

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
REGULAR MEETING**  
Tuesday, June 28, 2016 Technology Learning Center, 5:45 p.m.

**Minutes**

**Call to Order** 5:45 p.m.

**Roll Call:**

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson, Mrs. Deb Burke and Ms. Victoria Bryant

**16-81 Treasurer Recommendations**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following items.

**Board Minutes** and Recording of the regular meeting of the Board held on June 7, 2016.

**Gifts, Donations, and Grants** to the Lake Count ESC, The Lake Academy, Kennedy Academy, LEAD:

A donation of \$5,100 from the United Way of Lake County to The Lake Academy for Social Worker.

**Approve Advances and Transfers** for the fiscal year ending June 30, 2016. (Exhibit Transfers/Advances)

**Approve Final Appropriations Measure** for fiscal year ending June 30, 2016. (Exhibit Final Appropriations)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending May 31, 2016 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

**No Action Required.**

**Superintendent's Report**

- Brian Bontempo gave a monthly update to the Board.

**16-82 Resolution to approve the 2016-2017 Lake County ESC Local Professional Development Committee**

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the 2016-2017 Lake County ESC Local Professional Development Committee: Debra Burke, Chairperson: Shane Spence, Chair – Elect: Julie O’Neil, Administrative Member: Maureen Boros, Teacher Member: Mary Davidson, Teacher Member: Deanna Elsing, Administrative Alternate: Patrick McKenrick, Administrative Alternate: Sharon Koehler, Teacher Alternate.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**16-83 Resolution to approve the Ohio School Plan 16-17 Premium Invoice**

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve the Ohio School Plan 16-17 premium invoice for liability insurance, in the amount of \$49,015. (Exhibit OSP)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**16-84 Resolution to approve a service agreement with Cleannet of Cleveland Inc.**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve a service agreement with Cleannet of Cleveland Inc. effective June 13, 2016 effective for a period of 1 (one) year for a monthly charge of \$3, 774.00. (Exhibit Cleannet)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**16-85 Resolution to approve a change in employee handbook – Life Insurance**

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve a change in employee handbook to set a minimum number of 10 hours to be worked per week to be eligible for full board paid life insurance.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**16-86 Resolution to approve the 3319.845 2016-2017 SY Program and Human Resources Interdistrict Agreements:**

A motion was made by Mr. Walter and Mrs. Brush to approve the 3319.845 2016-2017 SY Program and Human Resources Interdistrict Agreements:

**Program**

1. Chardon Local SD (EXHIBIT 845 CLSD PROGRAMS)
2. Madison Local SD (EXHIBIT 845 MLSD PROGRAMS)
3. Painesville City Local SD (EXHIBIT 845 PCLSD PROGRAMS)
4. West Geauga Local SD (EXHIBIT 845 WGLSD PROGRAMS)
5. Willoughby-Eastlake Local SD (EXHIBIT 845 W-E PROGRAMS)
6. Perry Local SD (EXHIBIT 845 PERRY PROGRAMS)

**Human Resources**

1. Chardon Local SD (EXHIBIT 845 CLSD HR)
2. Madison Local SD (EXHIBIT 845 MLSD HR)
3. Painesville City Local SD (EXHIBIT 845 PCLSD HR)
4. Willoughby-Eastlake Local SD (EXHIBIT 845 W-E HR)
5. Perry Local SD (EXHIBIT 845 PERRY HR)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**16-87 Resolution to approve the following Personnel Contract Items**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following personnel contract items: Amendments, New Employees, Renewals, Separations, and Retirements, Supplemental, Substitutes and Summer positions. (EXHIBIT HUMAN RESOURCES)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**16-88 Adjourn**

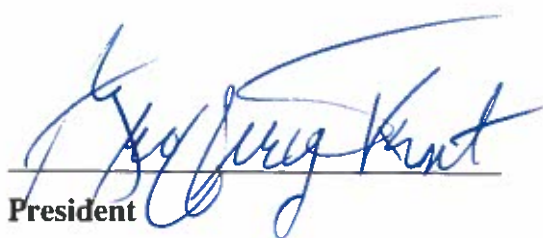
A motion was made by Dr. Kolkowski and Mr. Walter to adjourn the meeting at 6:31 p.m.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**



President



Treasurer

**This meeting was audio taped and may be requested by contacting the Treasurer.  
Next Regular Meeting, August 2, 2016, 5:45 p.m. at the TLC Building, Auburn Career Center**