

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
REGULAR MEETING**

Tuesday, February 7, 2017, Technology Learning Center, 5:45 p.m.

**Minutes**

**Call to Order:** 5:45 p.m.

**Roll Call:**

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson and Ms. Victoria Bryant

Guest Present: Joe Spiccia and Julie Ramos spoke to inform the Board about the Lake and Geauga Manufacturing/ K-12 Partnership

**17-19 Treasurer Recommendations**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following items.

**Board Minutes** and Recording of the organizational meeting and regular meeting of the Board held on January 5, 2017 and the special meeting held on January 26, 2017.

**Gifts, Donations, and Grants** to the Lake County ESC, The Lake Academy, Kennedy Academy, LEAD:

- A donation of 54 Children and family DVD movies to the Fairport Latchkey Program from Ms. Leah Bartlett.
- A donation of children books to the Lake County ESC programs from Ms. Christina McCue.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending December 31, 2016 are hereby rendered and include Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

**No Action Required.**

**17-20 Resolution to Approve the Lake County ESC Employee Handbook & Guidelines**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the Lake County ESC Employee Handbook & Guidelines, revised January 2017. (EXHIBIT HANDBOOK)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**17-21 Resolution to approve the following Personnel Contract Items**

A motion was made by Dr. Kolkowski and seconded by Dr. Culotta to approve the following personnel contract items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations, and summer positions. (EXHIBIT LCESC PERSONNEL)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**17-22 Resolution to approve Eligible Bus Driver and Substitutes**

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve eligible bus drivers and substitutes for districts. (EXHIBIT DISTRICT PERSONNEL)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**

**17-23 Adjourn**

A motion was made by Mr. Walter and Dr. Kolkowski to adjourn the meeting at 6:44 p.m.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**



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**President**



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**Treasurer**

**Next Regular Board Meeting, Tuesday, March 7<sup>nd</sup>, 5:45 p.m. at Technology Learning Center**