

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, June 6, 2017, Technology Learning Center, 5:45 p.m.

Minutes

Call to Order: 5:45 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo and Mrs. Sherry Williamson

17-85 Treasurer Recommendations

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following items.

Board Minutes and Recording of the regular meeting of the Board held on May 2, 2017 and special meeting of the Board held on May 22, 2017.

Gifts, Donations, and Grants to the Lake County ESC, The Lake Academy, Kennedy Academy, LEAD:

- A donation of \$100.00 from Mr. & Mrs. Dennis Rash to The Lake Academy.
- A donation of \$1,200 from Mrs. Mary Quandt to The Lake Academy to provide catering services for the 2016-17 TLA Recognition Program.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-86 Approve Temporary Appropriations

A motion to amend and approve the previous motion made by Mrs. Brush and seconded by Mr. Walter approving Temporary Appropriations for FY18 from 100% to 85% of the FY17 expenditures. The Permanent Appropriations will be presented to the Board for approval at the September 2017 regular board meeting.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-87 Approve Unanticipated Transfers

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve unanticipated transfers and adjustment of appropriations. Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2017, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2017.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-88 Approve the Engagement of Plattenburg

A motion was made by Mr. Walter and seconded by Dr. Culotta to approve the engagement of Plattenburg to compile the required Basic Financial Statements for the fiscal year ending June 30 2017. The Basic Financial Statements are to be presented in conformity with the Generally Accepted Accounting Principles (GAAP). This firm has provided this service in past years for the Lake County ESC. The fee for the one-year proposal is \$8,500 - \$9,000. (EXHIBIT PLATTENBURG)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-89 Resolution to Approve a Service Agreement with PSI Affiliates, Inc.

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve a Service Agreement with PSI Affiliates, Inc. /PSI Associates, Inc. to provide LPN Nurse Services for the 2017-18 school year in the amount of \$47,769.00. (EXHIBIT PSI)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-90 Resolution to Approve the 3319.845 2017-18 SY Human Resources Interdistrict Agreements

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve the following 3319.845 2017-18 SY Human Resources Interdistrict Agreements:

1. Mayfield City SD (EXHIBIT 845 MCSD HR)
2. Kirtland Local SD (EXHIBIT 845 KLSD HR)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-91 Resolution to Approve the 3319.845 2017-18 SY Program Interdistrict Agreements

A motion was made by Dr. Kolkowski and seconded by Dr. Culotta to approve the following 3319.845 2017-18 SY Program Interdistrict Agreements:

1. Mayfield City SD (EXHIBIT 845 MCSD PROGRAMS)
2. Kirtland Local SD (EXHIBIT 845 KLSD PROGRAMS)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-92 Resolution to Approve the following Personnel Contract Items

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following personnel contract items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations, and Summer positions. (EXHIBIT HUMAN RESOURCES)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-93 Resolution to Approve Eligible Bus Drivers and Substitutes

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve eligible bus drivers and substitutes for districts. (EXHIBIT DISTRICT PERSONNEL)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-94 Resolution to Approve the following Agreements and Contract

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following agreements and contract:

3319.845 2017-18 SY Human Resources and Program Interdistrict Agreements:

1. Fairport Harbor EVSD (EXHIBIT 845 FHEVSD HR & EXHIBIT 845 FHEVSD PROGRAMS)
2. Wickliffe City SD (EXHIBIT 845 WCSD HR & EXHIBIT 845 WCSD PROGRAMS)

Contract:

1. Substitute Staffing Management Service Partnership Agreement with Summit ESC, Renhill Group, Inc. and Geauga County ESC. (EXHIBIT SUB STAFFING)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried.**

17-95 Resolution to Approve, Reaffirm, Memorialize, and Adopt Severance Policy

A motion was made by Mr. Walter and seconded by Dr. Culotta to approve the resolution reaffirming, memorializing, and adopting severance policy for all Governing Board employees as well as constitute as the final reading of the severance board policy.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried.**

17-96 Executive Session

A motion was made by Mr. Walter and seconded by Dr. Culotta that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 6:45 p.m. for the purpose of considering the employment of a public employee.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried.**

Return to Public Session at 6:59 p.m.

17-97 Resolution to Approve Amended Inter – District Cooperative Agreement

A motion was made by Dr. Culotta and Mr. Walter to approve the “ Inter- District Cooperative Treasurer/ Chief Fiscal Officer Financial Services Cost Sharing Agreement,” a copy of which is attached hereto and incorporated herein, for the period commencing August 1, 2017, and ending July 31, 2020, and provided it is adopted by the Auburn Vocational School District Board of Education at the June 6, 2017 regular board meeting.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

17-98 Adjourn

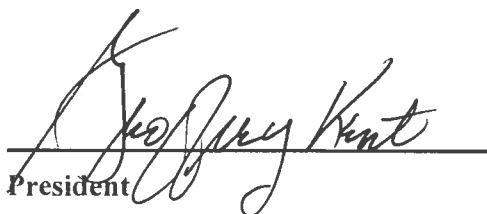
A motion was made by Dr. Kolkowski and seconded by Mr. Walter to adjourn the meeting at 7:01 p.m.

Roll Call:

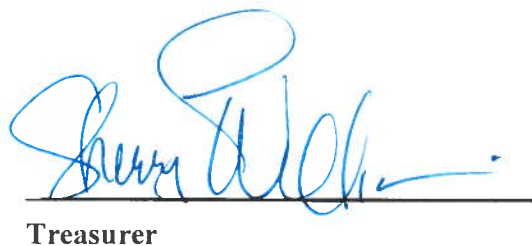
Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.



President



Treasurer

Next Regular Board Meeting, Tuesday, June 27th, 5:45 p.m. at Technology Learning Center