

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
REGULAR MEETING**

Tuesday, June 27, 2017, Technology Learning Center, 5:45 p.m.

**Minutes**

**Call to Order:** 5:45 p.m.

**Roll Call:**

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski, and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson and Ms. Victoria Bryant

**17-103 Treasurer Recommendations**

A motion was made by Mr. Walter and seconded by Dr. Culotta to approve the following items.

**Board Minutes** and Recording of the regular meeting of the Board held on June 6, 2017 and special meeting of the Board held on June 16, 2017.

**Advances** for the fiscal year ending June 30, 2017. (Exhibit Advances).

**Final Appropriation** measure for fiscal year ending June 30, 2017. (Exhibit Final Appropriations).

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent and Mr. Walter

Nays: None

Abstain: Dr. Kolkowski

President declared the **motion carried**.

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending May 31, 2017 are hereby rendered and include Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

**No Action Required.**

**17-104 Resolution to Recognize and Show Appreciation to The Lubrizol Corporation.**

A motion was made by Mr. Walter and seconded by Dr. Culotta to recognize and show appreciation to The Lubrizol Corporation for their generous donation of funds and manpower for the numerous improvement projects during the Building Bonds Day at the Lake County Collaborative building that included: replacing windows; painting hallways, office's, and restrooms; replacing mirrors; purchasing office supplies and classroom materials; landscaping the grounds; providing lunch; and, the removal of building materials and garbage.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**17-105 Resolution to Approve Nutrition Consulting Services Agreement with Auburn Career Center**

A motion was made by Mrs. Brush and seconded by Dr. Culotta to approve the Nutrition Consulting Services Agreement with Auburn Career Center from July 1, 2017 through June 30, 2018 for \$23,532.00, which includes the program management fee and ancillary charges for menu designs, nutrient analysis, and online menu proportionate cost share - contingent upon Auburn Career Center's Board approval. (EXHIBIT NUTRITION SVCS)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**17-106 Resolution to Approve an Agreement with Hobsons for Naviance Consultant**

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve an agreement with Hobsons for Naviance Consultant to provide services for the 2017-2018 school year. (Exhibit Hobsons)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**17-107 Resolution to Approve the following Personnel Contract Items**

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve the following personnel contract items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations, and Summer positions. (EXHIBIT HUMAN RESOURCES)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**17-108 Resolution to Approve Eligible Bus Drivers and Substitutes**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve eligible bus drivers and substitutes for districts. (EXHIBIT DISTRICT PERSONNEL)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**17-109 Resolution to Approve an Addendum to the Lease Agreement between the Auburn Joint Vocational School District Board of Education and the Lake County Educational Service Center.**

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve an addendum to the lease agreement between the Auburn Joint Vocational School District Board of Education and the Lake County Educational Service Center, dated May 1, 2016 through May 31, 2036, contingent upon Auburn Career Center Board approval. Room #105, 280 square feet, \$16.67 per sq. ft., including a 30 day outclause for both lessee and lessor.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**17-110 Resolution to Approve the 3319.845 2017-18 SY Human Resources and Program Interdistrict Agreements**

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve the following 3319.845 2017-18 SY Human Resources and Programs Interdistrict Agreements:

- I. Chardon Local SD (Exhibit CLSD HR & PROGRAMS)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**17-111 Adjourn**

A motion was made by Mr. Walter and seconded by Dr. Kolkowski to adjourn the meeting at 6:15 p.m.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

  
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President

  
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Treasurer

**Next Regular Board Meeting, Tuesday, August 1<sup>st</sup>, 5:45 p.m. at Technology Learning Center**