

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
REGULAR MEETING**

Tuesday, February 6, 2018, Technology Learning Center, 5:45 p.m.

**Minutes**

**Call to Order** 5:45 p.m.

**Roll Call:**

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski,  
and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo and Mrs. Sherry Williamson

**18-16 Treasurer Recommendations**

A motion was made by Dr. Culotta and seconded by Mr. Walter to approve the following items.

**Board Minutes** and Recording of the regular and organizational meeting of the Board held on January 11, 2018.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending December 31, 2017 are hereby rendered and include Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

**No Action Required.**

**Treasurer's Report**

- Lake County Educational Service Center received the Ohio Auditor of State Award for the 5<sup>th</sup> year.

**18-17 Resolution to Approve Out of State Travel**

A motion was made by Dr. Culotta and seconded by Mr. Walter to approve out of state travel for Merrie Darrah, Region 4 SST Director and Consultants. (EXHIBIT SST4 TRAVEL)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**18-18 Resolution to approve Personnel Contract Items**

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the following personnel contract items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations, and summer positions. (EXHIBIT HUMAN RESOURCES)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**18-19 Resolution to approve Board Policies and/Bylaws (Exhibit Policies)  
Final Reading**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter to approve the following Board Policies:

<b>Policy:</b>	<b>2464</b>	<b>Gifted Education and Identification</b>
	<b>4120.05</b>	<b>Employment of Substitute Educational Aides</b>
	<b>5136</b>	<b>Personal Communication Devices</b>
	<b>5136.01</b>	<b>Electronic Equipment</b>
	<b>5200</b>	<b>Attendance</b>
	<b>5330</b>	<b>Use of Medications</b>
	<b>5530</b>	<b>Drug Prevention</b>
	<b>6680</b>	<b>Recognition</b>
	<b>7300</b>	<b>Disposition of Real Property/Personal Property</b>
	<b>7540.03</b>	<b>Student Technology Acceptable Use and Safety</b>
	<b>7540.04</b>	<b>Staff Technology Acceptable Use and Safety</b>
	<b>7540.05</b>	<b>Educational Service Center-Issued Staff E-mail Account</b>
	<b>7540.06</b>	<b>Educational Service Center-Issued Student E-mail Acct</b>

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**Board Policies and/Bylaws (Exhibit Policies) – First Reading**

<b>Policy: 4121</b>	<b>Criminal History Background Check</b>
<b>7530</b>	<b>Lending of Board-Owned Equipment</b>
<b>7530.02</b>	<b>Staff Use of Personal Communication Devices</b>
<b>7542</b>	<b>Access to Educational Service Center Technology Resources and/or Information Resources From Personal Communication Devices</b>
<b>7543</b>	<b>Utilization of the Educational Service Center's Website and Remote Access to the Center's Network</b>
<b>9141</b>	<b>Center – Business Advisory Council [effective 2019]</b>

**18-20 Adjourn**

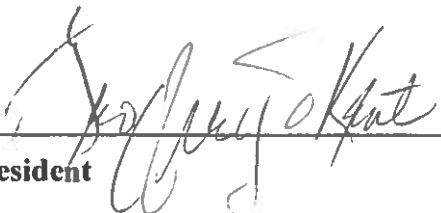
A motion was made by Mr. Walter and seconded by Dr. Kolkowski to adjourn the meeting at 6:37 p.m.


**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

  
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**President**

  
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**Treasurer**

**Next Regular Board Meeting, Tuesday, March 6<sup>th</sup>, 5:45 p.m. at Technology Learning Center**