

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
REGULAR MEETING**

Tuesday, November 8, 2018, Technology Learning Center, 5:45 p.m.

**Minutes**

**Call to Order** 5:45 p.m.

**Roll Call:**

Board Members: Mrs. Jean Brush, Dr. Susan Culotta, Mr. Geoffrey Kent, Dr. Brian Kolkowski and Mr. Erik Walter

Staff Present: Dr. Brian Bontempo and Mrs. Sherry Williamson

Guest: Brenda Pace – TLA Employee

**18-123 Treasurer Recommendations**

A motion was made by Mr. Walter and seconded by Dr. Culotta to approve the following items.

**Board Minutes** and Recording of the regular meeting of the Board held on October 2, 2018 and the special meeting held October 17, 2018.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2018 are hereby rendered and include Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

**No Action Required.**

## **18-124 Resolution to approve Personnel Contract Items**

A motion was made by Dr. Culotta and seconded by Mr. Walter to approve the following personnel contract items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations, and Summer positions. (EXHIBIT HUMAN RESOURCES)

### **Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

## **Board Policies and/Bylaws Recommended Changes by NEOLA (Exhibit Policies) – First Reading**

<b>Bylaw 0131</b>	<b>Legislative</b>
<b>Bylaw 0141</b>	<b>Number</b>
<b>Bylaw 0141.2</b>	<b>Conflict of Interest</b>
<b>Bylaw 0142</b>	<b>Qualifications</b>
<b>Bylaw 0142.1</b>	<b>Oath</b>
<b>Bylaw 0143</b>	<b>Election</b>
<b>Bylaw 0143.1</b>	<b>Addition of Appointed Members</b>
<b>Bylaw 0144</b>	<b>Term</b>
<b>Bylaw 0164</b>	<b>Notice of Meetings</b>
<b>Bylaw 0165.1</b>	<b>Regular Meetings</b>
<b>Bylaw 0165.2</b>	<b>Special Meetings</b>
<b>Bylaw 0165.3</b>	<b>Recess/Adjournment</b>
<b>Bylaw 0166</b>	<b>Executive Session</b>
<b>Bylaw 0167.1</b>	<b>Use of Electronic Mail/Text Messages</b>
<b>Bylaw 0167.2</b>	<b>Use of Personal Communication Devices</b>
<b>Bylaw 0168</b>	<b>Minutes</b>
<b>Bylaw 0169.1</b>	<b>Public Participation at Board Meetings</b>
<b>Bylaw 0169.2</b>	<b>Open Meetings/Sunshine Law</b>
<b>PO 1240.01</b>	<b>Non-Reemployment of the Superintendent</b>
<b>PO 1422/3122/4122</b>	<b>Nondiscrimination and Equal Employment Opportunity</b>
<b>PO 1541/3140/4140</b>	<b>Termination and Resignation</b>
<b>PO 1662/3362/4362</b>	<b>Anti-harassment</b>
<b>PO 2111</b>	<b>Parent and Family Engagement</b>
<b>PO 2260</b>	<b>Nondiscrimination and Access to Equal Educational Opportunity</b>
<b>PO 5517</b>	<b>Anti-Harassment</b>
<b>PO 5517.02</b>	<b>Sexual Violence (NEW)</b>
<b>PO 2370.01</b>	<b>Blended Learning (NEW)</b>
<b>PO 4162</b>	<b>Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions</b>
<b>PO 5610</b>	<b>Removal, Suspension, Expulsion, and Permanent Exclusion of Students</b>
<b>PO 5610.02</b>	<b>In-School Discipline</b>

<b>PO 5611</b>	<b>Due Process Rights</b>
<b>PO 6320</b>	<b>Purchasing and Bidding</b>
<b>PO 6325</b>	<b>Procurement – Federal Grants/Funds</b>
<b>PO 6423</b>	<b>Use of Credit Cards</b>
<b>PO 8141</b>	<b>Mandatory Reporting of Misconduct by Licensed Employees</b>
<b>PO 8403</b>	<b>School Resource Officer</b>

**No Action Required.**

### **18-125 Resolution to Approve Out of State Travel**

A motion was made by Mrs. Brush and seconded by Dr. Kolkowski to approve out of state travel for Kelly Minnick, Nutrition Services Director and Michelle Papic, Nutrition Services Supervisor, January 13-15, 2019, amount not to exceed \$3,558.00. (EXHBIT SNIC)

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

### **18-126 Executive Session**

A motion was made by Mr. Walter and seconded by Dr. Kolkowski that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 6:08 p.m. for the purpose of considering the employment and compensation of a public employee and pursuant to Ohio Revised Code Section 121.22(G)(3), to adjourn to executive session to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

**Return to Public Session at 6:35 p.m.**

### **18-127 Resolution to Approve Joint Geauga County ESC & Lake County ESC Shared Services**

A motion was made by Mrs. Brush and seconded by Dr. Culotta to approve the joint board resolution between the Geauga County Educational Service Center and Lake County Educational Service Center for shared superintendent and treasurer services.

**WHEREAS**, the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards remain dedicated to providing their respective client and non-client school districts with **cost-efficient educational services** including, but not limited to, supervisory teachers, in-service and continuing education

programs for school district personnel, curriculum services, research and development programs, academic instruction, assistance in the provision of special accommodations and classes for students with disabilities, and all other services school districts agree can be better provided by the Geauga County Educational Service Center and/or Lake County Educational Service Center.

**WHEREAS**, client and non-client school districts of the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards have requested that each educational service center provide further cost-efficient educational services through **various shared services models** including, but not limited to, the sharing of superintendent and treasurer services.

**WHEREAS**, in order to meet the requests of their respective client and non-client school districts, the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards desire to **provide further cost-efficient educational services through various shared services models** including, but not limited to, the sharing of superintendent and treasurer services.

**WHEREAS**, the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards desire to share superintendent services through the appointment and employment of **Jennifer Felker** as the Superintendent for both the Geauga County Educational Service Center and Lake County Educational Service Center as soon as possible and to have applicable contracts in place for such shared superintendent services **no later than December 31, 2018**.

**WHEREAS**, the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards desire to share treasurer services through the appointment and employment of **Suzanne Sotkovsky** as the Treasurer for both the Geauga County Educational Service Center and Lake County Educational Service Center as soon as possible and to have applicable contracts in place for such shared treasurer services **no later than December 31, 2018**.

**NOW THEREFORE BE IT RESOLVED THAT**, the law firm of McGown & Markling Co., L.P.A. is directed to negotiate the applicable contracts for shared superintendent services through the appointment and employment of **Jennifer Felker** for execution by the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards **no later than December 31, 2018**.

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, the law firm of McGown & Markling Co., L.P.A. is directed to negotiate the applicable contracts for shared treasurer services through the appointment and employment of **Suzanne Sotkovsky** for execution by both the Geauga County Educational Service Center and Lake County Educational Service Center Governing Boards **no later than December 31, 2018**.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent and Mr. Walter

Nays: Dr. Kolkowski

President declared the **motion carried**.

- Dr. Kolkowski requested that the record reflect that he is against the joint resolution between Geauga County Educational Service Center and Lake County Educational Service Center for shared services because it makes no sense and there was no financial analysis presented.

**18-128 Adjourn**


A motion was made by Mrs. Brush and seconded by Mr. Kent to adjourn the meeting at 6:36 p.m.

**Roll Call:**

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

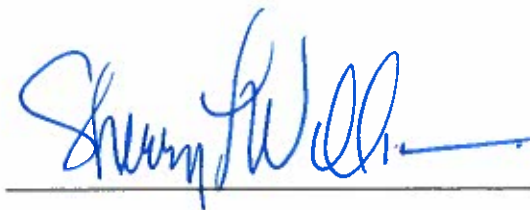
Nays: None

President declared the **motion carried.**



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**President**



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**Treasurer**

**Next Regular Board Meeting, Tuesday, December 4, 2018, 5:00 p.m. at Technology Learning Center**