

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, December 4, 2018, Technology Learning Center, 5:30 p.m.

Minutes

Call to Order 5:30 p.m.

Roll Call:

Board Members: Mrs. Jean Brush, Mr. Geoffrey Kent, Dr. Brian Kolkowski and Mr. Erik Walter

Dr. Susan Culotta arrived at 5:40 p.m.

Staff Present: Dr. Brian Bontempo, Mrs. Sherry Williamson and Ms. Victoria Bryant

18-129 Treasurer Recommendations

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve the following items.

Board Minutes and Recording of the regular meeting of the Board held on
November 8, 2018

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried**.

18-130 Tax Abatement for MBI Renaissance Properties, LLC.

A motion was made by Mr. Walter and seconded by Mr. Kent to approve the tax abatement from MBI Renaissance Properties, LLC of Painesville under the Community Reinvestment Area tax exemption program. The total amount of the abatement requested is \$148,220.00 with an established length of ten years at 100%. (Exhibit Tax Abatement)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent and Mr. Walter

Nays: Dr. Kolkowski

President declared the **motion carried**.

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2018 are hereby rendered and include Financial Summary, Appropriations Report, Check Register, and Bank Reconciliation. (Exhibit Financials)

No Action Required.

18-131 Resolution to approve date, time and place of the annual meeting, January 2019

A motion was made by Mrs. Brush and seconded by Mr. Walter to set date, time and place of the annual meeting, 2019. In accordance with ORC 3313.14, the Governing Board of an Educational Service Center is required to hold an annual meeting referred to as the "Organizational Meeting" during the month of January. The Lake County Educational Service Center will hold its Organizational Meeting at the Technology Learning Center on January 15, 2019 at 5:45 p.m.

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

18-132 Resolution to elect President Pro Tem

A motion was made by Mr. Kent and seconded by Dr. Kolkowski to elect President Pro Tem – The Governing Board of the Educational Service Center is required to elect one of its own members to serve as President Pro Tem at its Organizational Meeting. The member elected to this position is to chair the election of the President: Jean Brush, President Pro Tem.

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

18-133 Resolution to Approve the 3319.845 2018-19 SY Human Resources Interdistrict Agreements

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve the following 3319.845 2018-19 SY Human Resources Interdistrict Agreements:

- 1. Cardinal Local Schools (EXHIBIT 845 CLS HR)**

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried**.

18-134 Resolution to Approve the 3319.845 2018-19 SY Program Interdistrict Agreements

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the following 3319.845 2018-19 SY Programs Interdistrict Agreements:

1. **Cardinal Local SD (EXHIBIT CLS PROGRAMS)**
2. **Manchester Schools (EXHIBIT 845 MLS PROGRAMS)**

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried**.

18-135 Resolution to approve 2018-2019 School Year ESC McGown Markling School Law Hotline Agreement

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve the 2018-2019 School Year ESC McGown Markling School Law Hotline Agreement with Cap effective July 1, 2018 – June 30, 2019. An actual cap will be discussed further in January, 2019 during the organizational meeting. (EXHIBIT MM HOTLINE AGREEMENT)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried**.

18-136 Resolution to approve Personnel Contract Items

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the following personnel contract items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations, and Summer positions. (EXHIBIT HUMAN RESOURCES)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter
Nays: None
President declared the **motion carried**.

18-137 Board Policies and/Bylaws Recommended Changes by NEOLA (Exhibit Policies) – Second/Final Reading

A motion was made by Mr. Walter and seconded by Mr. Kent to adopt the following NEOLA recommended changes to Board Policies (EXHIBIT POLICIES):

Bylaw 0131	Legislative
Bylaw 0141	Number
Bylaw 0141.2	Conflict of Interest
Bylaw 0142	Qualifications
Bylaw 0142.1	Oath
Bylaw 0143	Election
Bylaw 0143.1	Addition of Appointed Members
Bylaw 0144	Term
Bylaw 0164	Notice of Meetings
Bylaw 0165.1	Regular Meetings
Bylaw 0165.2	Special Meetings
Bylaw 0165.3	Recess/Adjournment
Bylaw 0166	Executive Session
Bylaw 0167.1	Use of Electronic Mail/Text Messages
Bylaw 0167.2	Use of Personal Communication Devices
Bylaw 0168	Minutes
Bylaw 0169.1	Public Participation at Board Meetings
Bylaw 0169.2	Open Meetings/Sunshine Law
PO 1240.01	Non-Reemployment of the Superintendent
PO 1422/3122/4122	Nondiscrimination and Equal Employment Opportunity
PO 1541/3140/4140	Termination and Resignation
PO 1662/3362/4362	Anti-harassment
PO 2111	Parent and Family Engagement
PO 2260	Nondiscrimination and Access to Equal Educational Opportunity
PO 5517	Anti-Harassment
PO 5517.02	Sexual Violence (NEW)
PO 2370.01	Blended Learning (NEW)
PO 4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
PO 5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
PO 5610.02	In-School Discipline
PO 5611	Due Process Rights
PO 6320	Purchasing and Bidding
PO 6325	Procurement – Federal Grants/Funds
PO 6423	Use of Credit Cards
PO 8141	Mandatory Reporting of Misconduct by Licensed Employees
PO 8403	School Resource Officer

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the motion carried.

18-138 Resolution to Approve the SOW for Agreement to Perform Service for NextWork

A motion was made by Mr. Walter and seconded by Mrs. Brush to approve the SOW for Agreement to Perform Services for NextWork via Lake County ESC Commencing 12/1/18 through 6/1/2019, paid with K-12 Manufacturing funds received from the state. (EXHIBIT SOW NEXTWORK)

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**

18-139 Adjourn

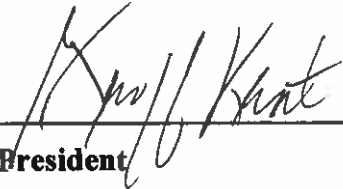
A motion was made by Mr. Walter and seconded by Dr. Kolkowski to adjourn the meeting at 5:49 p.m.

Roll Call:

Ayes: Mrs. Brush, Dr. Culotta, Mr. Kent, Dr. Kolkowski and Mr. Walter

Nays: None

President declared the **motion carried.**



President



Treasurer

Next Special Board Meeting, Thursday, December 13, 2018, 6:00 p.m. at Technology Learning Center
Next Regular Board Meeting, Tuesday, January 15, 2019, 5:45 p.m. at Technology Learning Center