

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
MINUTES – REGULAR MEETING**

**Our Mission**

**To excel in providing innovative programs and quality services  
that add value to our educational community.**

The May Regular Meeting of the Governing Board of the Lake County Educational Service Center was called to order at 5:00 p.m. The meeting was held at the Auburn Career Center. "Notice of this meeting was given in accordance with the provisions of Bylaw 0164.R of the Lake County Educational Service Center Governing Board which was adopted in accordance with Section 1-450 of the O.R.C. and the Ohio Administration Procedures Act." Upon roll call the following members responded with "aye":

Jean Brush     Robert Dawson     David Foote     Brian Kolkowski

Also Present:     Brian Bontempo, Superintendent  
                           Sherri Samac, Treasurer  
                           Debra Burke

Pledge of Allegiance

**13-040**

Motion was made by Mr. Foote, seconded by Mrs. Brush, to approve the following:

1. Board Minutes and Recording of the regular meeting of the Board held on April 16, 2013.
2. Financial Report and the payment of Invoices and Payroll Distributions for April 2013.
3. Agreement with Plattenburgh Certified Public Accounts for GAAP conversion for June 30, 2013 through June 30, 2017 at a fee of \$6,900 to \$7,900 per year.
4. Gifts and Donations:

A donation of \$1,500 to the 2012-2013 Recognition Program at Lake Academy from Mrs. Mary Quandt.

A donation of \$50 to Lake Academy, donated in honor of Gregory Schmidt, from Mr. James Brumbaugh and Ms. Carolyn Berg.

A donation of \$50 to Lake Academy from Ms. Monica Gorris.

A donation of seeds, soil and baskets to the LEAD Program from Mr. Craig Cormack.

A donation of \$20 to Lake Academy, donated in honor of Gregory Schmidt, from Jon and Linda Yeager.

A donation of \$25 to Lake Academy, donated in honor of Gregory Schmidt, from Father H.G. Randolph, Jr.

A donation of \$100 to Lake Academy, donated in honor of Gregory Schmidt, from Charles and Candace McDowell.

A donation of books valued at \$45 to the Lake Academy from Mrs. Mary Frances Burns.

ROLL CALL

“AYES”: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mrs. Brush

“NAYS”: Motion Carried

**13-041**

Motion was made by Mr. Foote, seconded by Dr. Kolkowski, to amend #3 above to a one year contract as long as the fee is within 10-15% of \$6,900 to \$7,900.

ROLL CALL

“AYES”: Mr. Foote, Dr. Kolkowski, Mrs. Brush, Mr. Dawson

“NAYS”: Motion Carried

**13-042**

Motion was made by Mrs. Brush, seconded by Mr. Foote, to approve summer hours of 8:00 a.m. to 3:30 p.m. (voluntary lunch of 30 minutes) for the Lake County Educational Service Center, effective June 10, 2013 through August 16, 2013, resuming regular hours on August 19, 2013.

ROLL CALL

“AYES”: Mr. Foote, Dr. Kolkowski, Mrs. Brush, Mr. Dawson

“NAYS”: Motion Carried

**13-043**

Motion was made by Mr. Dawson, seconded by Mrs. Brush, for Emergency Approval of 3436/4436 Personal Leave.

ROLL CALL

“AYES”: Dr. Kolkowski, Mrs. Brush, Mr. Dawson, Mr. Foote

“NAYS”: Motion Carried

**13-044**

Motion was made by Mr. Foote, seconded by Mrs. Brush, to pay the insurance policy for 382 Blackbrook Road property to Farmers Insurance in the amount of \$7,359.00 for the premium period of 6/3/2013 to 6/3/2014.

ROLL CALL

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski

“NAYS”: Motion Carried

**13-045**

Motion was made by Mr. Foote, seconded by Mrs. Brush, to approve employee contributions for healthcare for the period of August 1, 2013 through July 31, 2014 as follows: 10% for Plan 1, 12% for Plan 2, 20% for Plan 3.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski

“NAYS”: Motion Carried

Mr. Walter entered the meeting at 5:47 p.m.

**13-046**

Motion was made by Mr. Dawson, seconded by Dr. Kolkowski, to approve the 2013-2014 school year for the Lake County Educational Service Center personnel a 1% increase in salary without a step increase.

ROLL CALL:

“AYES”: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush

“NAYS”: Motion Carried

**13-047**

Motion was made by Mr. Dawson, seconded by Mrs. Brush, to cancel city/county contracts with Willoughby-Eastlake City Schools, Wickliffe City Schools, and Mentor Exempted Village Schools effective at the end of the 2012-2013 fiscal school year.

ROLL CALL:

“AYES”: Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush, Mr. Dawson

“NAYS”: Motion Carried

**13-048**

Motion was made by Mr. Dawson, seconded by Mrs. Brush, to approve the following:

**Service Agreement with PSI Affiliates, Inc. for a Licensed Practical Nurse during ESY (Extended School Year) Services in the amount of \$3,360.00 to be billed to Participating Districts (EXHIBIT PSI)**

*Supplemental*

**Senften, Elizabeth**, SLP, Willoughby-Eastlake, One-Year Supplemental Contract, 3 days at a daily rate of \$373.56, effective April 5-7, 2013 (Billed to W-E)

**Williams, Elizabeth**, Student Information Coordinator, The Lake Academy, One-Year Supplemental Contract, 40 hours, at a salary of \$601.20, effective April 24 to July 31, 2013

**Bradac, Jennifer**, Occupational Therapist, Kirtland, One-year Supplemental Contract, up to 21 hours with timesheets, at a current hourly rate of \$40.40, effective May 6, 2013

Resignation

**Deutsch, Lindsey**, PS Intervention Specialist, Broadmoor, effective July 31, 2013

Retirement

**Spalding, Mary**, Job Coach, Lake Front Lodge, effective July 1, 2013

Substitutes (EXHIBIT SUB)

Substitutue Bus Drivers

ROLL CALL:

“AYES”: Dr. Kolkowski, Mr. Walter, Mrs. Brush, Mr. Dawson, Mr. Foote

“NAYS”: Motion Carried

**13-049**

Motion was made to enter into Executive Session at 6:15 p.m. for Personnel Matters.

ROLL CALL:

“AYES”: Mr. Walter, Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski

“NAYS”: Motion Carried

Returned to regular meeting at 6:35 p.m.

**13-050**

Motion was made by Mr. Dawson, seconded by Mr. Foote, to adjourn the meeting at 6:55 p.m.

ROLL CALL:

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

“NAYS”: Motion Carried

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President

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Treasurer