

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
MINUTES – SPECIAL MEETING**

Our Mission

**To excel in providing innovative programs and quality services
that add value to our educational community.**

The February Regular Meeting of the Governing Board of the Lake County Educational Service Center was called to order at 5:45 p.m. The meeting was held at the Auburn Career Center. "Notice of this meeting was given in accordance with the provisions of Bylaw 0164.R of the Lake County Educational Service Center Governing Board which was adopted in accordance with Section 1-450 of the O.R.C. and the Ohio Administration Procedures Act." Upon roll call the following members responded with "aye":

Jean Brush Robert Dawson David Foote Brian Kolkowski Erik Walter

Also Present: Brian Bontempo, Superintendent
 Sherri Samac, Treasurer
 Debra Burke
 Merrie Darrah
 Jovette Hiltunen
 Julie O'Neil

Pledge of Allegiance

13-019

Motion was made by Mr. Foote, seconded by Ms. Brush, to approve the following:

1. Board Minutes and Recording of the meetings of the Board held on January 8, 15, and 23, 2013.
2. Gifts and Donations:

To Lake Academy:

A generous gift of \$500 from Mr. James M. Perry, Jr.
A generous gift of \$500 from the First Church Congregational
A donation of copier, printer, and fax machine from Mr. Mike Dickey
A generous gift of \$50 from Mr. & Mrs. James Pokelsek
A generous gift of \$50 from Ms. Margaret Barb
A generous gift of \$2,500 from The Roddick Fund
A donation of books for Language Arts from the Morley Library

To Kennedy Academy:

A donation of clothes, toys, sleeping bags decorations, along with a generous gift of \$75 from Employees of Gardiner
A donation of toys, books, art supplies, clothes and party items from Harstone Electric
A donation of clothes from Ms. Nicole Chrosniak
A donation of toys from Ms. Lisa Licursi
A donation of an elliptical machine and kitchen supplies from Mr. & Mrs. Matt Petche
A donation of a bedspread from Ms. Denise Ryan

A donation of a refrigerator, washer and dryer from Bridgeport Saint Joseph Catholic Church
A donation of pots and pans, dish towels, coloring supplies, clothes and decorations from Jefferson County Job and Family Services
A generous gift of \$15 from Susan & Robert Spense
A donation of a couch and rug from Jean & Mike Voleck

To LEAD and Kennedy Academy:

A donation of TV, VCR/DVD player, games, cabinets, bookcase, two TV stands, two wooden chairs, toaster, and kitchen supplies from Mrs. Pat Liebhardt

ROLL CALL

“AYES”: Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush

“NAYS”: Motion Carried

13-020

Motion was made by Mr. Dawson, seconded by Mr. Foote, to amend following resolution to include Joe Dowd

ROLL CALL

“AYES”: Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush, Mr. Dawson

“NAYS”: Motion Carried

13-021

Motion was made by Mr. Foote, seconded by Mr. Dawson, to approve the following:

- Declare impracticality of transportation – offer payment-in-lieu of transportation for Perry Local Schools – A route from Perry Local School District to St. Gabriel School, Concord.
- Extension of leave for Jaclynn Bosley, Special Education Supervisor, Riverside Local Schools, non-FMLA leave from January 8, 2013 to February 27, 2013 for care of an immediate family member.
- Employ
Drotar, Carolyn, One-on-One Aide, Broadmoor (Willoughby-Eastlake), One-Year Classified Contract, 5.5 hours per day, at an hourly rate of \$14.75 with timesheets, effective January 17, 2013

***Harnick, Norma**, Substitute School Psychologist (Wickliffe), One-Year Certified Retired Contract, up to 10 days (7 hours per day) with timesheets, at an hourly rate of \$33.33, effective January 30, 2013 (billed to Wickliffe)

***Dowd, Joseph**, Treasurer Support, \$23.00 per hour with timesheets (billed to ESC/Painesville City)

Amend

***Arnold, William (Jeff)**, Job Coach/Job Developer, One-Year Retired Classified Contract, *from* up to 20 hours per week *amended to* 29 hours per week, at an hourly rate of \$15.02, *from* effective August 1, 2012 *amended to* January 21, 2013 (billed to LCVTC)

Nawrocki, Bridget, Occupational Therapist, Early Childhood/Broadmoor, Two-year Limited Contract, *from* 143 days per year, at a daily rate of \$373.34, effective January 3, 2013 (billed to Early Childhood/Broadmoor 7 days, Mentor 136 days) *amended to* effective August 1, 2011 to July 31, 2013, 122 days per year, at a daily rate of \$366.02 for the first year of the Two-Year Contract (billed EC/Broadmoor 7 days, Mentor 108 days), at a daily rate of \$373.34 for the second year of the two-Year Contract; effective August 1, 2012 to July 31, 2013, 136 days per year, at a daily rate of \$373.34 (billed EC/Broadmoor 7 days, Mentor 129 days)

***Phillips, Diann**, Special Education Coordinator, One-year Retired Administrator Supplemental Contract, *from* 51 days *amended to* 65 days, at a daily rate of \$388.89, effective October 4, 2012 to March 31, 2013 (billed to Riverside)

Uhland, Robin, Occupational Therapist, One-Year Certified Contract, *from* 163 days per year, 7.5 hours per day, at a daily rate of \$387.15, effective December 17, 2012 (billed to EC) *amended to* effective August 1, 2012 to November 20, 2012, 3.5 days per week, 49 days, (billed to Kennedy 2 days, EC 1.5 days); November 26, 2012 to December 14, 2012, 2 days per week, 8 days total, effective December 17, 2012 to July 31, 2013, 3 days per week, 66 days, (billed to EC); for a contract total of 123 days, at a daily rate of \$387.15

Supplemental

Fedor, Elizabeth, Occupational Therapist, One-Year Supplemental Contract, additional ½ day per week (10 days total), at a daily rate of \$350.58, effective January 7, 2013 (billed to Willoughby-Eastlake)

Resignation

Gallentine, Derrick, 1:1 Aide, Broadmoor, effective January 18, 2013

Slovenkay, Kelly, Tutor, Fairport, effective January 22, 2013

- Substitutes (EXHIBIT SUB)
Substitutes (EXHIBIT CLASSIFIED SUB)
Substitue Bus Drivers

ROLL CALL

“AYES”: Mrs. Brush, Mr. Dawson, Mr. Foote, Dr. Kolkowski, Mr. Walter

“NAYS”: Motion Carried

13-022

Motion was made by Mr. Foote, seconded by Mr. Dawson, to approve the following:

Final Reading of BOARD POLICIES/BYLAWS

**DISPOSITION OF NEW/REVISED/REPLACEMENT POLICIES FOR BOARD ADOPTION
VOLUME 31 NO. 1**

0167.2	USE OF PERSONAL COMMUNICATION DEVICES
1220	EMPLOYMENT OF THE SUPERINTENDENT
1310	EMPLOYMENT OF THE TREASURER
1411	WHISTLBLOWER PROTECTION
1422	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
1520	EMPLOYMENT OF ADMINISTRATORS

2260 NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL
OPPORTUNITY

2340 FIELD AND OTHER CENTER-SPONSORED TRIPS

2623 STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES

2623.02 THIRD GRADE READING GUARENTEE

3120 EMPLOYMENT OF PROFESSIONAL STAFF

3120.04 EMPLOYMENT OF SUBSTITUTES

3120.05 EMPLOYMENT OF PERSONNEL IN SUMMER SCHOOL AND ADULT
ECUATION PROGRAMS

3120.06 SELECTING STUDENT TEACHERS/ADMINISTRATIVE INTERNS

3120.07 EMPLOYMENT OF CASUAL RESOURCE PERSONNEL

3120.08 EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-
CURRICULAR ACTIVITES

3122 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

3142 NON-RENEWAL OF A TEACHER CONTRACT

3211 WHISTLEBLOWER PROTECTION

4120 EMPLOYMENT OF CLASSIFIED STAFF

4120.04 EMPLOYMENT OF SUBSTITUTES

4120.08 EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-
CURRICULAR ACTIVITIES

4122 NONDISCRIMINATIONAND EQUAL EMPLOYMENT OPPORTUNITY

4211 WHISTLEBLOWER PROTECTION

5136 PERSONAL COMMUNICATION DEVICES (REPLACEMENT)

5136V1 WIRELESS COMMUNICATION DEVICES

5136V2 WIRELESS COMMUNICATION DEVICES

5330 USE OF MEDICATIONS

5517.01 BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

6107 AUTHORIZATION TO ACCEPT AND DISTRIBUTE ELECTRONIC RECORDS
AND TO USE ELECTRONIC SIGNATURES

6320 PURCHASES

6440 COOPERATIVE PURCHASING

6450 LOCAL PURCHASING

6460 VENDOR RELATIONS

6530 PAYMENT OF ACCRUED, UNUSED VACATION LEAVE

7300 DISPOSITION OF REAL PROPERTY/PERSONAL PROPERY (REVISED)

7530.01V1 CELL PHONE ALLOWANCE

7530.01V2 BOARD-OWNED PERSONAL COMMUNICATION DEVICES

7530.02 STAFF USE OF PERSONAL COMMUNICATION DEVICES

7542 ACCESS TO CENTER TECHNOLOGY RESOURCES FROM PERSONAL
COMMUNICATION DEVICES

8120 THE DECLARATION REGARDING MATERIAL ASSISANCE/NON-
ASSISTANCE
TO A TERRORIST ORGANIZATION (DMA)

8210 SCHOOL CALENDAR

8462 STUDENT ABUSE AND NEGLECT

8800 RELIGIOUS/PATRIOTIC CEREMONIES AND OBSERVANCES

8900 ANTI-FRAUD

UPDATES

0141-0142.3 MEMBERSHIP

0151-0153 ORGANIZATION

3143 RENEWAL/NON-RENEWAL OF ADMINISTRATIVE CONTRACTS

5630	CORPORAL PUNISHMENT
6520	PAYROLL DEDUCTIONS
7440	FACILITY SECURITY
8320	PERSONNEL FILES
8600.04	BUS DRIVER CERTIFICATION
SEPT 2012	DECLARATION OF MATERIAL ASSISTANCE/NONASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

13-023

Motion was made by Mr. Foote, seconded by Mrs. Brush, to adjourn the meeting at 7:02 p.m.

ROLL CALL:

“AYES”: Mr. Foote, Dr. Kolkowski, Mr. Walter, Mrs. Brush, Mr. Dawson

“NAYS”: Motion Carried

President

Treasurer