

**LAKE COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD
REGULAR MEETING**

Tuesday, June 24, 2014, Auburn Career Center, 5:45 p.m.

Minutes

Call to Order 5:43 p.m.

Roll Call:

Board members: Brian Kolkowski, Anthony Podojil, Geoff Kent, and Jean Brush
Erik Walter not present

Staff Present: Dr. Bontempo, Julie O'Neil, Deb Burke, Carolyn Bennett, and Leanne Dearth

14-076 Approve Minutes and Financial Items

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the following items.

1. **Board Minutes and Recording** of the regular meeting of the Board held on June 3, 2014.
2. **Advances and Transfers**
It is recommended the board approve the schedule transfers and advances for the fiscal year Ending June 30, 2014. (See Exhibit)
3. **Final Appropriation Measure**
It is recommended the board approve the final appropriation measurer for fiscal year ending June 30, 2014. (See Exhibit)
4. **Temporary Appropriations – July 1, 2014**
It is recommended the board approve the Temporary Appropriations effective July 1, 2014. The final Appropriations will be submitted no later than the September board meeting.(See Exhibit)
5. **Return of Crossroads Funds:**
It is recommended the board approve the return of surplus Crossroad funds be returned to the participating districts as scheduled by the Program Supervisor. Costs were under budget and participation was higher than anticipated.

6. Advance of Grant Funds:

It is recommended the board approve the advance of \$30,000.00 from the General Fund to the Shared Services Grant in anticipation of completion of activities and in anticipation of grant approval and closing. The Line Striping and Cleaning Supplies bids have been advertised and the bid auctions will occur in July.

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

14-077 Approve Plattenburg for (GAAP) Completion

A motion was made by Dr. Podojil and seconded by Dr. Kolkowski to approve the engagement of Plattenburg to compile the required Basic Financial Statements for the fiscal year ending June 30, 2014. The Basic Financial Statements are to be presented in conformity with the Generally Accepted Accounting Principles (GAAP). This firm has provided this service in past years for the Lake County ESC. The fee for the 1 year proposal is \$6,900 - \$7,900 (See Exhibit)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending May 31, 2014 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, Bank Reconciliation, (See Attachments).

No Action Required.

14-078 Approve Resolutions

A motion was made by Mrs. Brush and seconded by Dr. Podojil to approve the following resolutions.

- A. Lease agreement between Crossroads and the Lake County Educational Service Center** beginning August 1, 2014 for a term of 36 months ending July 31, 2017. (EXHIBIT CROSSROADS)

- B. Lease Agreement between Lake County ESC and Lake Erie College** for the office/classroom/program requirements for LEAD Program. (EXHIBIT LEC)

- C. Interdistrict Agreements: (EXHIBIT INTERDISTRICT AGREEMENTS)**
 - 1. **Interdistrict Service Agreement/Exhibit A** for the 2014/2015 school year with BEACHWOOD
 - 2. **Interdistrict Service Agreement/Exhibit A** for the 2014/2015 school year with FAIRPORT HARBOR
 - 3. **Interdistrict Service Agreement/Exhibit A** for the 2014/2015 school year with KIRTLAND
 - 4. **Interdistrict Service Agreement/Exhibit A** for the 2014/2015 school year with MADISON
 - 5. **Interdistrict Service Agreement/Exhibit A** for the 2014/2015 school year with RIVERSIDE
 - 6. **Interdistrict Service Agreement/~~Exhibit A~~** for the 2014/2015 school year with WILLOUGHBY/EASTLAKE (**Exhibit A not available for review**)

- D. Facility Lease Agreement with Willoughby Eastlake City Schools for Kennedy Academy, LCVTC, and The Lake Academy: (EXHIBIT W/E LEASE)**

- E. Bureau of Workers Compensation Employer Risk Claim Representative Sheakley (OSC)** for the 1/1/2015 to 12/31/2015 rate year. (EXHIBIT BWC)

- F. 2014-2015 School Year ESC School Law Hotline Agreement effective July1, 2014 – June 30, 2015. (EXHIBIT McGOWN& MARKLING)**

G. Consultant agreements:

1. **Consultant Agreement** between Lake County ESC and Patti Koslo to provide marketing services at an hourly rate of \$60 not to exceed 240 hours effective July1, 2014 – June 30, 2015. (EXHIBIT KOSLO)
2. **Consultant Agreement** between Lake County ESC and Korenko Therapy Servies, Inc. to provide extended school year physical therapy services to identified students for the summer of 2014 not to exceed 30 hours. (EXHIBIT KORENKO)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

14-079 Approve Personnel Contract Items

A motion was made by Dr. Podojil and seconded by Mrs. Brush to approve the following Personnel Contract Items: Amendments, New Employees, Renewals, Separations, Retirements, Supplementals, Substitutes, Bus Drivers, and ESY positions: (EXHIBIT EMPLOYMENT)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

14-080 Approve BOARD POLICIES/BYLAWS

A motion was made by Dr. Podojil and seconded by Mrs. Brush to adopt the following BOARD POLICIES/BYLAWS. (EXHIBIT POLICY)

6550	TRAVEL PAYMENT AND REIMBURSEMENT
0131.1	TECHNICAL CORRECTIONS
0166	EXECUTIVE SESSION
1422/3122/4122	NONDISCRIMINATION AND EQUAL
	EMPLOYMENT OPPORTUNITY
1619.01/3419.01/4419.01	PRIVACY PROTECTIONS OF SELF-FUNDED
	GROUP HEALTH PLANS
1619.02/3419.02/4419.02	PRIVACY PROTECTIONS OF FULLY-
	INSURED GROUP HEALTH PLANS
1623/3123/4123 – Section 504/ADA	PROHIBITION AGAINST DISABILITY
	DISCRIMINATION IN EMPLOYMENT

2260	NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY
2260.01 Section 504/ADA	
2423	SCHOOL TO WORK PROGRAM (DELETE)
6800	SYSTEM OF ACCOUNTING
8210	SCHOOL CALENDAR

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

14-081 Approve Resignation of Treasurer

A motion was made by Mrs. Brush and seconded by Mr. Kent to accept the resignation of Carolyn Bennett, Treasurer, at the end of the business day on July 31st, 2014 and to be released from her contract that would take effect August 1st, 2014.

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

14-082 Approve Treasurer Service Agreement Amendment

A motion was made by Dr. Podojil and seconded by Mrs. Brush to amend the Treasurer Services Agreement between the Lake County Educational Service Center and the Auburn Career Center to reflect the new treasurer: (EXHIBIT AGREEMENT)

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

14-083 Adjourn

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to adjourn at 6:05 p.m.

Roll Call:

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, and Dr. Podojil

Nays: None

President declared the **motion carried.**

President

Treasurer

**The meeting was audio taped and may be requested by contacting the Treasurer.
Special Board Meeting, Thursday July 10, 2014, 5:45 p.m. at ESC**