



**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD**

Tuesday, April 15, 2014, Auburn Career Center, 5:45 p.m.

**Our Mission: To excel in providing innovative programs and quality services that add value to our educational community.**

**Minutes**

**Roll Call:**

Board members: Jean Brush, Brian Kolkowski, Anthony Podojil, Erik Walter, and Geoff Kent entered at 5:55 pm

Staff Present: Dr. Bontempo and Carolyn Bennett

**Guests:**

**Bethany Pierce**, Franklin B. Walter Award Winner

**Lynn Pierce**,

**Ben Koberna**, EASI-discussion about COG

**Matt Markling**

**14-033 Approve Minutes and Resolutions**

A motion was made by Dr. Podojil and seconded by Mr. Kent to approve the following items.

**A. Minutes and Appropriation:**

1. Board Minutes and Recording of the regular meeting of the Board held on March 4, 2014
2. Approve the Appropriation Modifications as recommended.

**B. Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending February 28, 2014 are hereby rendered and include: Financial Summary, Appropriations Report, Check Register, Bank Reconciliation, (See Attachments).

**No Action Required.**

**C. Retain certain legal services of Squire Sanders (US) LLP in connection with matters relating to the existing Lake County School Financing District, including, without limitation, legal research, analysis and recommendations, and the preparation of tax levy proceedings.**

BE IT RESOLVED by the Board of the Lake County Educational Service Center, Ohio, that the legal services of the law firm of Squire Sanders (US) LLP are hereby retained, such legal services to be in the nature of legal representation, advice, opinions and recommendations as may from time to time be requested by this Board or the Superintendent or Treasurer as to matters relating to the Lake County School Financing District for which this Board serves as taxing authority, including, without limitation, legal research, analysis and recommendations, and the preparation of tax levy proceedings, including any renewal proceedings, pursued by the Financing District. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county, or cities or of this Board, or the execution of public trusts. The retention of such services may be terminated at any time by the Board or said firm by written notice to the other.

BE IT FURTHER RESOLVED that for such legal services, said law firm shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses (including but not limited to, travel, long-distance telephone, facsimile, postage, and duplicating expenses) incurred in rendering such legal services, from funds appropriated, or that may be appropriated, by the Board from time to time for such purpose.

**D. Approve “Write Tools” workshop through the SPDG Grant.** Alice Greiner will provide training to 40 Painesville City and Riverside teachers June 11-13. The “Write Tools” is a continuation of the February and April 2013 training for the SPDG plan and is also a part of the Painesville City CCIP, OIP and RTTT plan. The cost will be \$9,650. **(EXHIBIT WRITE TOOLS)**

**E. Approve Personnel Contract Items:** Amendments, New Employees, Renewals, Separations, Retirements, Supplementals, Substitutes, Bus Drivers, and ESY positions: **(EXHIBIT EMPLOYMENT)**

**F. Approve Patti Koslo for up to \$2,000 for Public Relations/Marketing support @ \$60 per hour to implement the PR/Marketing Plan.**

**G. Approve the 2013-2014 Lake County ESC Employee 204 Day Calendar.** **(EXHIBIT CALENDAR)**

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Dr. Podojil, Mr. Walter

Nays: None

President declared the **motion carried.**

**14-034 Executive Session**

A motion was made by Mr. Kent and seconded by Mr. Walter to move to executive session at 6:03 p.m., pursuant to Ohio Revised Code Section 121.22(G)(3), to meet with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Dr. Podojil, Mr. Walter

Nays: None

President declared the **motion carried.**

**14-035 Concur In-Lieu of Transportation**

A motion was made by Dr. Podojil and seconded by Mr. Walter to concur with Riverside Local School District -- Buildings & Grounds/Operations Exhibit Item D -- and declare transportation impractical.

(EXHIBIT TRANSPORTATION)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Podojil, Mr. Walter

Nays: Dr. Kolkowski

President declared the **motion carried**

**Treasurer’s note:**

Mr. Ben Koberna of EASi provided an update for the Shared Services Grant that focuses on establishing a purchasing consortium of governmental units in lake County. The discussion included an option to form a Council of Governments, (COG).

The remaining grant activity includes reverse action bids for fuel, janitorial supplies and parking lot striping for participating governments. The board indicated they would want to discuss governance prior to making a commitment.

**14-036 Adjourn**

A motion was made by Mrs. Brush and seconded by Mr. Walter to adjourn at 7:20 p.m.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Dr. Podojil, Mr. Walter

Nays: None

President declared the **motion carried.**

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**President**

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**Treasurer**

**The meeting was audio taped and may be requested by contacting the Treasurer.**

Special Board Meeting, April 24, 2014, 5:30 p.m. at Lake County ESC

Next Regular Board Meeting, May 6, 2014, 5:45 p.m. at Auburn Career Center.